

**PortfolioCare**  
Super/Pension Service

**Product Disclosure Statement**  
**PART 1 – general information**  
**Issue date: 1 July 2007**

Closed to all members



## PortfolioCare – Super/Pension Service Product Disclosure Statement (PDS)

Issue date: 1 July 2007

With *PortfolioCare*, your financial planner can help you choose the investment mix that best suits your investment style and financial goals. Together with your financial planner, *PortfolioCare* makes it easy to manage your investments through leading edge technology, consolidated reporting and streamlined administration. This is because you only have one statement to read (instead of many from various fund managers) and one for taxation purposes.

Through *PortfolioCare*, you can access information about your accounts anywhere, anytime, over the internet through Investor *Online* – a leading technology solution that allows you to easily view details of your:

- account balances
- investments
- transactions
- asset allocation.

*PortfolioCare* takes care of your investments, so that they take care of you.

### In this PDS:

- 'account' or 'accounts' refers to a Pension Service or Super Service Account
- 'deposit' includes a contribution or rollover
- 'rollover' refers to a rollover superannuation benefit (formerly Eligible Termination Payment or ETP)
- 'managed investment' includes a cash product
- 'superannuation law' includes the Superannuation Industry (Supervision) Act and regulations made under that Act and the Corporations Act and regulations made under that Act
- '*PortfolioCare* Super Service', 'Allocated Pension Service' and 'Term Allocated Pension Service' refer to *PortfolioCare* – Super/Pension Service
- 'pension', 'Pension Service' and 'Pension Services' refers to either or both the *PortfolioCare* Allocated Pension Service and *PortfolioCare* Term Allocated Pension Service
- 'super' and 'Super Service' refers to the *PortfolioCare* Super Service
- 'TAP' refers to the *PortfolioCare* Term Allocated Pension Service
- 'Super Service – Personal Account' and 'Super Service – Employee Account' refer to accounts within the *PortfolioCare* Super Service
- 'we', 'us' and 'our' are references to the Trustee.

This PDS for *PortfolioCare* – Super/Pension Service consists of two parts.

PART 1 (this document) sets out general information about the *PortfolioCare* Super/Pension Service.

PART 2 sets out information on the managed investments available through the *PortfolioCare* Super/Pension Service Accounts.

You should read both PART 1 and PART 2 before making an investment decision.

Asgard Capital Management Ltd ABN 92 009 279 592 AFSL 240695 RSE Licence L0001946 (Asgard) has prepared this PDS on 12 June 2007, but the Issue Date is 1 July 2007. Asgard is the Trustee of the *PortfolioCare* Super Service, *PortfolioCare* Allocated Pension Service and *PortfolioCare* Term Allocated Pension Service (RSE RI055610).

The offer or invitation to which this PDS relates is only available to persons receiving this PDS in Australia.

The main distributors of the *PortfolioCare* Super/Pension Service are Hillross Financial Services Limited ABN 77 003 323 055 (Hillross Financial), and AMP Financial Planning Pty Limited ABN 89 051 208 327 (AMP Financial Planning). Hillross Financial and AMP Financial Planning are wholly owned subsidiaries of AMP Limited ABN 49 079 354 519 (AMP).

The Administrator and Trustee of the *PortfolioCare* Super/Pension Service is Asgard. Asgard is wholly owned by St. George Bank Limited ABN 92 055 513 070 (St. George).

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### Updating the information in this PDS

This PDS is up to date at the time of preparation. From time to time we may change or update information in this PDS that is not materially adverse to your interests (or otherwise permitted under superannuation law), provided we give you a means of finding out about these changes. You can do this by calling our Contact Centre on 1800 646 234 or, if you are an existing PortfolioCare investor, by checking on Investor *Online*. You can also obtain a paper copy of the updated information free of charge by contacting your financial planner or us.

### Important Information

Hillross Financial has joined with the Trustee to promote PortfolioCare – Super/Pension Service.

This PDS has been prepared in accordance with our obligations under superannuation law and its terms do not form the basis of contractual relations between you and us, except where this is specifically intended to be the case (for example, in 'Investor declarations, conditions and acknowledgments', pages 52 to 53, and in relation to any other acknowledgments and representations you make to us in the forms).

Other than specified by legislation, including superannuation law, this PDS does not confer on you any additional rights. We reserve the right to change the features and provisions relating to this product as contained in this PDS, but will provide you with notice of any such change or liability to access such information pursuant to superannuation law (see 'Keeping you informed' on page 36 to generally find out more about how we will keep you informed).

Your rights in relation to the account are governed by the Retirement Plan Trust Deed dated 13 November 1995 as amended from time to time (Trust Deed) (which overrides any provisions in this PDS), superannuation law and the general law.

An investment in the accounts is not a deposit or liability of St. George Bank Limited ABN 92 055 513 070 (St. George). These accounts and the investments you select are subject to investment risk, including possible delays in repayment and the loss of income and capital invested. Neither Hillross Financial or any company in the AMP Group, Asgard, Asgard Wealth Solutions Limited ABN 28 009 143 597, or St. George, nor any member of the St. George Group, in any way stands behind or guarantees the capital value and/or the performance of the specific investments you select or the accounts generally.

The provision of the investments available through the accounts or any other investment information, example or statements in this PDS should not be taken as the giving of financial product advice by Asgard, Hillross Financial or any company in the AMP Group. The information provided in this PDS is general information only. It does not take into account your investment objectives, financial position or needs. Before acting on the information, you should consider the appropriateness of the information having regard to your personal objectives, financial situation or needs.

Advance Asset Management Limited ABN 98 002 538 329 (Advance) is the responsible entity of one or more of the managed investments that are available through the PortfolioCare Super/Pension Service. Both Advance and the Trustee are wholly owned subsidiaries of St. George. Commonwealth data included in this work is copyright and reproduced by permission.

## PortfolioCare – Super/Pension at a glance

Applicable to Super and Pension Services															
<b>General</b>															
Minimum initial contribution or rollover	No minimum														
Minimum additional contribution or rollover	No minimum for one-off contributions or rollovers														
Minimum withdrawal	No minimum														
<b>Account features</b>															
Investment options	Choose from more than 200 managed investments and a broad range of securities listed on the Australian Stock Exchange (ASX)														
<b>Fees and other costs (inclusive of a net GST cost recovery of 2.5% where applicable) (See pages 41 to 47)</b>															
Deposit fees	You choose an upfront deposit fee. The amount of fee paid depends on the amount of upfront remuneration negotiated with your financial planner														
Exit fees	Nil														
Administration fees	<table> <tr> <td>First \$100,000</td> <td>1.1173% pa</td> </tr> <tr> <td>Next \$400,000</td> <td>0.5023% pa</td> </tr> <tr> <td>Next \$500,000</td> <td>0.2973% pa</td> </tr> <tr> <td>Next \$4,000,000</td> <td>0.1948% pa</td> </tr> <tr> <td>Balance over \$5,000,000</td> <td>0.1025% pa</td> </tr> </table>	First \$100,000	1.1173% pa	Next \$400,000	0.5023% pa	Next \$500,000	0.2973% pa	Next \$4,000,000	0.1948% pa	Balance over \$5,000,000	0.1025% pa				
First \$100,000	1.1173% pa														
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Next \$500,000	0.2973% pa														
Next \$4,000,000	0.1948% pa														
Balance over \$5,000,000	0.1025% pa														
Adviser service revenue (ASR)	<p>You can choose either a standard ASR or an agreed ASR.</p> <p><b>Standard ASR:</b></p> <table> <tr> <td>First \$250,000</td> <td>0.5125% pa</td> </tr> <tr> <td>Next \$250,000</td> <td>0.3075% pa</td> </tr> <tr> <td>Next \$500,000</td> <td>0.2050% pa</td> </tr> <tr> <td>Balance over \$1,000,000</td> <td>0.1025% pa</td> </tr> </table> <p><b>Agreed ASR:</b></p> <p>You can agree on a different ASR with your financial planner</p>	First \$250,000	0.5125% pa	Next \$250,000	0.3075% pa	Next \$500,000	0.2050% pa	Balance over \$1,000,000	0.1025% pa						
First \$250,000	0.5125% pa														
Next \$250,000	0.3075% pa														
Next \$500,000	0.2050% pa														
Balance over \$1,000,000	0.1025% pa														
Minimum administration fee per month	\$10.14 (this includes the administration fee and standard ASR and applies when your account value is \$7,466 or less)														
Switching fees	Nil														
Trustee fee	0.1025% pa														
Expenses	Nil														
Wholesale investment manager charges	These fees apply to the underlying managed investments and are listed on the PDS PART 2 – Investment Selection														
Share brokerage	\$20.50 per trade														
Employer group discounts	<p>A group discount is offered on the administration fee and standard ASR, depending on the total value of all employee accounts in an employer group.</p> <table> <tr> <td>Up to \$500,000</td> <td>0%</td> </tr> <tr> <td>\$500,001 to \$1,000,000</td> <td>5%</td> </tr> <tr> <td>\$1,000,001 to \$5,000,000</td> <td>15%</td> </tr> <tr> <td>\$5,000,001 to \$10,000,000</td> <td>20%</td> </tr> <tr> <td>\$10,000,001 to \$20,000,000</td> <td>25%</td> </tr> <tr> <td>\$20,000,001 to \$30,000,000</td> <td>30%</td> </tr> <tr> <td>Over \$30,000,000</td> <td>35%</td> </tr> </table>	Up to \$500,000	0%	\$500,001 to \$1,000,000	5%	\$1,000,001 to \$5,000,000	15%	\$5,000,001 to \$10,000,000	20%	\$10,000,001 to \$20,000,000	25%	\$20,000,001 to \$30,000,000	30%	Over \$30,000,000	35%
Up to \$500,000	0%														
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\$10,000,001 to \$20,000,000	25%														
\$20,000,001 to \$30,000,000	30%														
Over \$30,000,000	35%														

Keeping you informed (see page 36)	
Reporting	Investor Reports Annual Report
Investor <i>Online</i>	Continuous online access to your account details through <i>Investor Online</i> – available from <a href="http://www.investoronline.info">www.investoronline.info</a> 24 hours a day, seven days a week

Differences between the Super and Pension Services		
	Super Service	Pension Service
Who can invest?	<p>Generally, individuals who:</p> <ul style="list-style-type: none"> <li>• are under age 65</li> <li>• are aged 65 to 75 and gainfully employed on at least a part-time basis</li> <li>• are aged 75 and over (for mandated compulsory employer contributions only)</li> </ul> <p>For more information see the table on page 21 'Circumstances in which contributions can be made and the types of contributions that can be accepted by us'</p>	<p>Generally, individuals who:</p> <ul style="list-style-type: none"> <li>• have reached their preservation age</li> <li>• are permanently incapacitated</li> <li>• have a rollover which consists entirely of unrestricted non-preserved benefits</li> </ul> <p>For more information, see 'Accessing your money' on page 30</p>
What type of contributions can be made?	<p>The following contributions can be accepted subject to superannuation law:</p> <ul style="list-style-type: none"> <li>• personal</li> <li>• employer</li> <li>• spouse</li> <li>• directed termination payments (formerly known as employer eligible termination payments) that were specified in an existing employment arrangement as at 9 May 2006 and are paid before 1 July 2012.</li> <li>• superannuation guarantee (SG) contributions</li> <li>• government co-contributions</li> <li>• rollovers</li> </ul>	Restricted to a rollover
How can contributions be made?	You, your employer or your spouse can make deposits at any time into your account by direct debit, BPAY® or cheque	Forward your transfer authority to us or arrange for your rollover cheques and documentation to be sent to us
Regular deposit plan	Yes – minimum \$100 per deposit (monthly, quarterly, half-yearly or annually)	Not available
When can you access your money?	<ul style="list-style-type: none"> <li>• You can withdraw unrestricted non-preserved benefits at any time</li> <li>• Your withdrawal of other benefits is subject to legislative restrictions</li> </ul>	<ul style="list-style-type: none"> <li>• You can choose to have your pension paid to you: <ul style="list-style-type: none"> <li>– monthly</li> <li>– quarterly</li> <li>– annually</li> </ul> </li> <li>• Allocated pension - you can withdraw benefits as a lump sum at any time.</li> <li>• Term allocated pension - you can withdraw lump sum amounts only in special circumstances.</li> </ul> <p><i>Note: For pre-retirement pensions you are limited to withdrawing your unrestricted non-preserved funds until you meet a condition of release.</i></p>

<b>Differences between the Super and Pension Services (continued)</b>		
	<b>Super Service</b>	<b>Pension Service</b>
<b>Centrelink Asset Test exemption?</b>	100% exempt where you are below age pension age	<ul style="list-style-type: none"> <li>• Nil exemption for the Allocated Pension Account</li> <li>• 50% exemption for the Term Allocated Pension Accounts that commence before 20 September 2007</li> </ul>
<b>Insurance</b>	A range of insurance options available with premiums and associated fees deducted from your account	Not available
<b>Additional reporting</b>	Not available	<ul style="list-style-type: none"> <li>• Annual pension review letter to clarify your pension amount and tax information</li> <li>• Annual PAYG payment summary if you receive a payment while under 60 years of age.</li> </ul>

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# About the *PortfolioCare* Super/Pension Service

*PortfolioCare* Super/Pension Service enables you to save for your retirement and then pays you a pension in retirement. The Managed Profiles account gives you easy access to a wide range of managed investments offered by leading investment managers and shares.

Through the one account, you receive consolidated transaction, valuation and taxation reporting on all your super/pension investments, as well as the convenience of one central point of contact for all your account queries.

## Investment choice, expertise and flexibility

You can benefit from the expertise of a wide range of experienced investment managers. More information on the investment managers can be found in the PDS or other disclosure documents for each of the managed investments, available from your financial planner.

Together with your financial planner, you establish an investment profile containing any number of managed investments chosen from *PortfolioCare*'s extensive range of more than 200 wholesale managed investments. Your money, including any additional investments, is invested according to this profile. This is explained more fully in 'Choosing and managing your investment profile' on page 9.

In addition to managed investments, you can also purchase certain shares to include in your account. You may choose from:

- shares in most top 300 Australian companies (based on the S&P/ASX 300, market capitalisation and liquidity)
- shares in a selection of listed investment companies
- units in a selection of listed property trusts.

The section 'Buying shares' on page 19 explains in more detail how you can include shares as part of your account.

You can switch investments at any time, quickly and easily. We don't charge you for this service. Please see 'Changing your investments' on page 9 for further information.

## Features to make investing easy

### Wholesale prices

As an investor in *PortfolioCare* Super/Pension you can access a range of wholesale managed investments. These managed investments are typically not directly available to retail investors and generally have lower investment fees than retail funds. We've also been able to negotiate rebates on the fees charged by some investment managers. Investors with an account open at the time the rebate is credited, which is generally quarterly, will benefit from these rebates. Fees and other costs are fully explained on pages 41 to 47.

### Auto-rebalancing

We provide an auto-rebalancing facility that ensures your investment profile is automatically maintained on a quarterly, half-yearly or annual basis, so you don't need to constantly monitor your investment or send in manual investment instructions. This facility is only available if your financial planner submits your account application form or a subsequent account amendment form online using adviserNET. See 'Rebalancing' on page 9 for further information.

### Consolidated reporting for all your investments

We'll send you a detailed report of your investments on an annual basis. The report shows your opening and closing balances, rate of return, earnings, transactions, fees and more. We'll also send you an Annual Report for the Super/Pension Service. For more information about the reports you'll receive, see 'Keeping you informed' on page 36.

If you have a pension account, you'll receive an Annual Pension Review letter with details of your pension payments. If PAYG tax has been deducted from your pension, we'll also send you an Annual PAYG Payment Summary to help you complete your tax return.

You can view your personal account details 24 hours a day, seven days a week through *Investor Online*. Visit [www.investoronline.info](http://www.investoronline.info) to log on. You'll find information on how to access *Investor Online* on page 36.

Through adviserNET, our comprehensive online facility for financial planners, your financial planner is able to provide you with extensive information on your account, including unrealised capital gains estimates on your assets (super accounts only).

## Other features of the Super Service

### Choice of Fund – Super Service Personal Accounts

The *PortfolioCare* Super Service – Personal Account is not a fund that employers can choose as their default fund under Choice, as it doesn't meet the Choice requirements for insurance. If your employer is seeking a default fund solution for their employees, they should consider the *PortfolioCare* Super Service – Employee Account (see page 9). This account meets the requirements for a default fund, including the requirement to offer specified levels of insurance.

### Regular deposit plan

It's easy to make deposits to the Super Service with a regular deposit plan. For as little as \$100 a month you can use a regular deposit plan to adopt a disciplined approach to investing for your retirement. You choose how much you want to invest, how often and for how long. Your financial planner can establish and manage this facility for you online using adviserNET. Once you've established your regular deposit plan, we take care of the rest. The 'Regular deposit plan' section on page 23 explains how to establish a plan and provides a case study on the benefits of investing regularly.

### Employer Online

Your employer can use our internet solution, *Employer Online*, to make deposits into your account by direct debit, BPAY® or cheque. There is no minimum or maximum payment amount.

Contact your financial planner or our Contact Centre if you would like further information.

### Insurance

InsuranceCare offers a range of insurance options to help protect your lifestyle and investments in the event of a personal crisis, including Salary Continuance, Life Protection, and Total and Permanent Disablement (TPD) protection cover. With the right insurance cover, you can avoid the need to draw on your investments should you suffer a serious accident or illness. The premiums for insurance are paid directly from the Super Service.

For more information, or to apply for insurance cover, please read the InsuranceCare PDS, available from your financial planner or our Contact Centre.

## Transferring from super to pension

You can transfer all or part of your benefit from an existing *PortfolioCare* Super Service to a tax-effective *PortfolioCare* Pension Service without selling down your managed investments. This can eliminate transfer costs. The section 'Transferring from super or pension to pension' on page 26 explains how.

## Other features of the Pension Service

### Access to benefits

#### Allocated Pension Service

An allocated pension provides you with flexible pension payments to suit your needs (subject to a minimum limit set by legislation). You can also choose the frequency of your pension payments by nominating monthly, quarterly or annual payments and you can also access your benefits as a lump sum payment at any time. See 'When you retire' on page 32 for more details.

#### Term Allocated Pension Service (TAP)

With a term allocated pension, your total pension payments for each year are based on the remaining term of your pension, with the frequency of payments being monthly, quarterly or annually. You can only withdraw (commute) your TAP in very limited circumstances. See 'When you retire' on page 32 for further details.

### Benefit from tax credits

Investment earnings in the Pension Service is free of tax. You should also receive the full value of any available franking credits on the investments that fund your pension. This occurs annually after the fund's tax return has been lodged. 'Tax features' on page 37 provides more information on the implications of tax.

## Transferring from one pension to another pension

You can transfer all or part of your benefits from an existing Pension Service to another Pension Service without selling down your managed investments, which can eliminate transfer costs. The section 'Transferring from super or pension to pension' on page 26 explains how.

# Your investment options

You can design your investment profile from the extensive list of managed investments in the PDS PART 2 – Investment Selection and you can also include certain shares as part of your account.

## About managed investments

Managed investments (also known as managed funds), provide you with access to the investment expertise of professional investment teams. Your money is pooled with that of other investors to enable you to invest in a broader range of assets with potentially hundreds of well-researched investments from around the world, including investments which would not normally be available if you were investing on your own.

You can choose to invest in a managed investment that concentrates on one particular asset sector, or structure your investments so that you invest in a combination of asset types. The diversification you achieve by investing in a number of managed investments reduces the risk to your portfolio because you're not reliant on the performance of one particular asset or asset sector.

## About shares

Shares are generally bought and sold on a stock exchange through a broker and your holdings of Australian shares represent part ownership of a company. The returns from shares may include capital growth or loss and, depending on the share, income through dividends. Share investments will generally deliver the highest return of all asset sectors over the medium to long term, however, they historically also exhibit the highest fluctuations in values in the short term. The return achieved will be influenced by factors such as company performance and earnings, interest rates and the general economic outlook.

## How we select investment options

The range of investments available through the *PortfolioCare Super/Pension Service* has been recommended by Hillross Financial. In making a recommendation Hillross Financial take into consideration the quality of the investment managers' business, stability of their investment team, past performance and their investment management process. The status of these investments however may change over time and one or more may be closed to new investors, or not be suitable for you any longer. You should discuss the suitability on any investment options with your financial planner. While Hillross Financial currently provides us with investment selection and investment strategy advice, we retain ultimate responsibility for the *PortfolioCare Super/Pension Service*.

Neither Hillross Financial nor we have taken into account any individual circumstances of clients in selecting these investments.

We do not take into account labour standards or environmental, social or ethical considerations in the selection, retention or realisation of investments. However, the various listed entities in which you can invest and investment managers of the available managed investments may have their own policy on the extent to which labour standards or environmental, social or ethical considerations are taken into account when making investment decisions. For any available managed investments, any such policies will be included in the PDS or other disclosure document for these investments. You can obtain a copy of these disclosure documents without charge and on request from your financial planner or us.

## Investment risk and return

When you're deciding to invest in any financial product, you should consider both the benefits and the risks of investing, and discuss these with your financial planner. All investments are subject to risk and their value will fluctuate due to the performance of financial markets and the activities of the portfolio you invest in. Investment returns may also be influenced by a variety of other factors both on a local and global scale, including economic conditions, interest rate movements, exchange rates, government policy and technological and environmental factors. Your return from a managed investment is measured by its change in capital value (account balance) over time and the income distributions you receive. Sometimes managed investments may not generate any income and capital losses can occur.

There are two broad categories of investments. Growth assets such as shares and property generally have the potential to earn higher returns compared with defensive assets, like cash, fixed interest and mortgages, but can carry higher risk over the short term. Defensive assets provide a lower probability of capital loss, but generally earn a lower return. By diversifying your investments and investing for an appropriate time frame you may reduce risk.

## Other risks

We take business risks seriously and have procedures in place that are designed to ensure our systems and processes work effectively.

## **How to decide which managed investments are best for you**

Before investing, you need to carefully consider how much of your monies you're prepared to risk in order to receive potential gains. Your financial planner will help you choose the right investment strategy to match your tolerance to risk, your investment goals and time frame.

It's recommended that you regularly review your investment strategy with your financial planner to accommodate changes in your circumstances or market conditions over time.

To help you and your financial planner select the most appropriate investment strategy, there is a PDS or other disclosure documents for each managed investment available through the account. You must receive a copy of the PDS or other disclosure documents for each managed investment you choose, and you should read these PDSs or other disclosure documents carefully before making any investment decisions. We recommend that you seek specialist financial advice. Ask your financial planner if you have any questions about the relevant managed investments in terms of whether they suit your financial objectives, situations and needs (including about fees and risk/return) before deciding to invest. You can obtain a copy of these disclosure documents without charge and on request from your financial planner or us.

For more information about managed investments offered in the *PortfolioCare Super/Pension Service*, see pages 12 to 17. For more information about the shares offered in the *PortfolioCare Super/Pension Service*, please contact your financial planner.

# Choosing and managing your investment profile

## Choose your investment profile and let us do the rest

With the help of your financial planner, you choose the managed investments in which you want to invest and the percentage to be allocated to each. This is known as your investment profile. The PDS PART 2 – Investment Selection lists the managed investments that may be accessed through your account and provides the form that you need to complete to choose your investment profile.

Once your account is opened, we'll automatically invest your money according to your investment profile and pay any relevant fees from your account.

**If you have a Super Service – Personal Account, an Allocated Pension Service or Term Allocated Pension Service and the Trustee doesn't receive a PDS PART 2 – Investment Selection, the Trustee will invest your funds in the cash balance.**

### Example: Selecting an investment profile

Ben has \$50,000 he would like to invest in the Super Service.

With his financial planner, Ben selects investments from the list of managed investments in the investment selection and allocates a percentage to each of the managed investments he has selected. This is his investment profile.

Ben's investment profile determines how his initial deposit, future deposits and income distributions will be invested. For example, Ben has selected the following investment profile:

Managed investment	Investment profile
A	25%
B	25%
C	50%
	100%

## Registered Employer Groups

To establish an employer group, your employer must register with the Super Service by completing the employer application (in the application booklet). Your Super Service Account will then be linked to your employer.

**If you have a Super Service – Employee Account and the Trustee doesn't receive a PDS PART 2 – Investment Selection, the Trustee will invest your funds in the Experts' Choice Balanced Fund, which is a Balanced diversified option (see page 13). Your funds will remain invested as outlined above until the Trustee receives investment instructions from you.**

You may also choose to purchase shares on the Direct Shares list.

When you have chosen the shares you wish to purchase, your financial planner must send a purchase request electronically using adviserNET. This is explained in more detail in the section 'Buying shares' on page 19.

If you already own shares or units in managed investments, you will not be able to transfer these into your account.

## Changing your investments

You can change investments (or the percentages allocated to your investments) at any time using any of the following methods.

Please note that if an existing purchase or sale of investments is pending on your account and you have requested to change your investments using one of the following methods, this request may be affected.

### 1. Rebalancing

Over time, the weighting towards the managed investments you choose will change due to the different performance of those investments. Rebalancing is the process of buying and selling managed investments to restore the investment percentages to the levels you've chosen for your investment profile.

Auto-rebalancing – if you choose to use the auto-rebalancing facility, your investment percentages will be rebalanced automatically to your investment profile:

- quarterly (on or around 15 March, June, September and December)
- half-yearly (on or around 15 June and December)
- annually (on or around 15 June).

If you choose the auto-rebalancing facility, you should be aware that:

- *at the time of auto-rebalancing we'll check your cash balance and if necessary, restore it to the required level without notifying you*
- *sales arising from auto-rebalancing could result in a capital gains tax (CGT) liability being realised (Non-Tax Paid managed investments in super only)*
- *if any of the managed investments in your investment profile are closed to further investment or have sales restrictions, then those managed investments will not be included in the auto-rebalance, although the rest of your managed investments will be*
- *no auto-rebalancing will occur if your account is in the process of being closed or if the transactions are otherwise impeded*
- *for the Pension Service, the auto-rebalancing facility is not available if you choose to have your pension paid from a single nominated managed investment.*

This facility is only available if your financial planner submits your account applications or a subsequent account amendment online using adviserNET. Your financial planner must also use adviserNET to change or cancel the facility.

Transactions to rebalance your account may not be implemented in certain circumstances, such as where we are not reasonably satisfied that you have been given (or permitted by the Corporations Act have access to) a copy of the current PDS or other disclosure document for the relevant managed investment, which is not defective or materially adverse.

One-off rebalancing – you can rebalance your account on a one-off basis by re-submitting your original PDS PART 2 – Investment Selection to us. Your financial planner can do this for you online using adviserNET.

## 2. Changing your investment profile

You can change your investment profile by completing and returning to us a PDS PART 2 – Investment Selection. Your financial planner can do this for you online using adviserNET. We'll buy and sell managed investments in accordance with your new instructions, so that your current holdings are rebalanced to match your new investment profile. Additional funds deposited to your account will be invested according to your new investment profile.

## 3. Switching

You can switch your total holding in any one managed investment into another managed investment by completing a PDS PART 2 – Investment Selection and forwarding the new instructions to us. When a switch is made, the profile percentage of the managed investment you have switched from will be allocated to the managed investment you have switched to. Your account will not be rebalanced (that is, the other managed investments in your investment profile will not be affected). You must receive a copy of the underlying PDS or other disclosure document for any new managed investments before submitting your instruction. We recommend that you consult your financial planner before making any decision about your investment choices.

**Before you make any decision in relation to rebalancing, changing your investment profile or switching, you must receive a copy of the PDS or other disclosure document for any new underlying managed investments that contains more detail in relation to these managed investments, unless there is no requirement for such a document to be provided by us in paper form (for example, the relevant information may be able to be provided to you online, through Investor *Online* or by your financial planner if permitted by law) or in another way. You can obtain these current disclosure document(s) free of charge from your financial planner. We recommend that you consult the financial planner for your account before making any decision about your investment choices.**

## Consequences of changing your investments

Each of the three methods described will generally result in the sale of some or all of your managed investments. This may result in you deriving a capital gain or capital loss that will affect the amount of tax paid from your account (super only).

You may also be charged transaction costs known as buy/sell differentials using the above methods. See 'Buy/Sell differential' on page 45 for further information.

## Limited Authority to Operate

For your convenience, you can grant a Limited Authority to Operate to your financial planner. This allows your financial planner to buy and sell managed investments and shares using adviserNET without the need for you to sign a PDS PART 2 – Investment Selection. Contact your financial planner if you'd like to grant them a Limited Authority to Operate.

Please note that this Limited Authority to Operate will apply not only to this account, but also to any other accounts you hold in exactly the same name as this account with the same account number.

## Understanding managed investment options

In the PDS PART 2 – Investment Selection, managed investments are grouped into diversified and sector categories.

### Diversified options

The diversified options spread your money across a range of asset sectors. They take the work out of mixing assets as the investment manager does this for you. They are grouped into the following risk profiles to help you select the right option:

- *Conservative*
- *Moderately Conservative*
- *Balanced*
- *Moderately Aggressive*
- *Aggressive*

### Sector options

The sector options invest mainly in one asset sector, such as international shares. These investments are suitable for investors who, together with their financial planner, wish to choose their own asset allocation. Investments under these categories can be combined with other categories to create a diversified investment profile.

The sector options include:

- *Short Term Money Market*
- *Australian fixed interest*
- *International fixed interest*
- *Property*
- *Australian shares*
- *International shares*

Each category offers a choice of investments from many of Australia's leading investment managers. The characteristics of each investment category are outlined on the following pages.

If you would like to know more about the features of a specific managed investment, consult your financial planner and relevant PDS or other disclosure documents.

## Diversified options

### Conservative

#### Who is this suitable for?

Investors seeking steady income and capital security but some exposure to growth assets. Capital losses can occur in the short term.

#### Investment objective

To provide returns greater than those from defensive assets over the short to medium term, by having some exposure to growth assets.

#### What are the features?

##### Time frame – invest for at least:

2 years, or more

##### Security over suggested time frame

Moderate/High

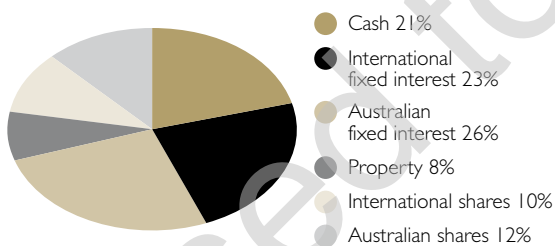
##### Return objective (relative to other investment categories)

Moderate

##### Ease of withdrawal

High

##### Indicative asset allocation



Indicative asset allocation shows a long term asset allocation consistent with the stated objective. Individual managed investments may have different asset allocations. You should refer to the PDS of each managed investment for specific information about that investment.

#### What else?

Defensive assets comprise approximately 70% of the portfolio. Defensive assets include cash and Australian and (hedged) international fixed interest securities.

Growth assets comprise approximately 30% of the portfolio. Growth assets include Australian and international shares, listed property securities and direct property.

It's possible that the value of the investment may rise or fall depending on the exposure to growth assets, such as shares. Also, volatility in interest rates may cause the prices of fixed income investments in the strategy to move up and down and those changes can also affect the current market value of the strategy.

### Moderately Conservative

#### Who is this suitable for?

Investors with a medium to long term time frame who are prepared to accept some fluctuations in income and capital values.

#### Investment objective

To provide a combination of income and capital growth over the medium to long term, through a balanced mix of growth and defensive assets.

#### What are the features?

##### Time frame – invest for at least:

3 years, or more

##### Security over suggested time frame

Moderate

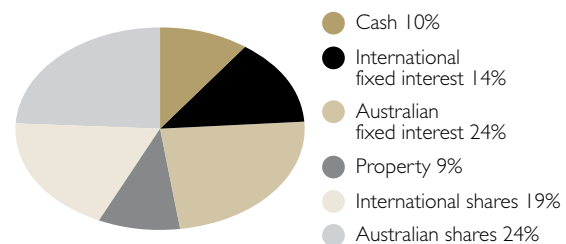
##### Return objective (relative to other investment categories)

Moderate

##### Ease of withdrawal

High

##### Indicative asset allocation



Indicative asset allocation shows a long term asset allocation consistent with the stated objective. Individual managed investments may have different asset allocations. You should refer to the PDS of each managed investment for specific information about that investment.

#### What else?

Defensive assets comprise approximately 48% of the portfolio. Defensive assets include cash and Australian and (hedged) international fixed interest securities.

Growth assets comprise approximately 52% of the portfolio. Growth assets include Australian and international shares, listed property securities and direct property.

It's possible that the value of the investment may rise or fall depending on the exposure to growth assets, such as shares. Also, volatility in interest rates may cause the prices of fixed income investments in the strategy to move up and down and those changes can also affect the current market value of the strategy.

## Balanced

### Who is this suitable for?

Investors with a medium to long term time frame who can accept fluctuations in income and capital from high exposure to growth assets.

### Investment objective

To provide moderate capital growth and some income by investing across all asset types, with higher exposure to growth assets.

### What are the features?

#### Time frame – invest for at least:

4 years, or more

#### Security over suggested time frame

Moderate

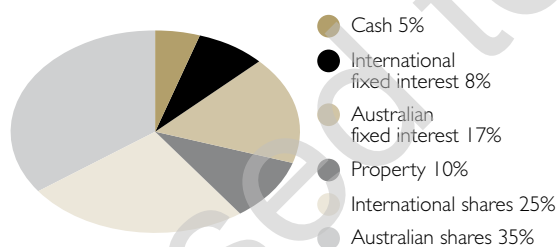
#### Return objective (relative to other investment categories)

Moderate/High

#### Ease of withdrawal

High

#### Indicative asset allocation



Indicative asset allocation shows a long term asset allocation consistent with the stated objective. Individual managed investments may have different asset allocations. You should refer to the PDS of each managed investment for specific information about that investment.

### What else?

Defensive assets comprise approximately 30% of the portfolio. Defensive assets include cash and Australian and (hedged) international fixed interest securities.

Growth assets comprise approximately 70% of the portfolio. Growth assets include Australian and international shares, listed property securities and direct property.

The market value of an investment will rise or fall depending on whether the value of assets in the portfolio rises or falls. The market value could fall over some periods due to volatility of prices of the underlying assets.

## Moderately Aggressive

### Who is this suitable for?

Investors with a medium to long term time frame who are prepared to accept greater fluctuations in capital values.

### Investment objective

To provide moderate to high capital growth by investing across all asset types, but with higher exposure to growth assets.

### What are the features?

#### Time frame – invest for at least:

5 years, or more

#### Security over suggested time frame

Low/Moderate

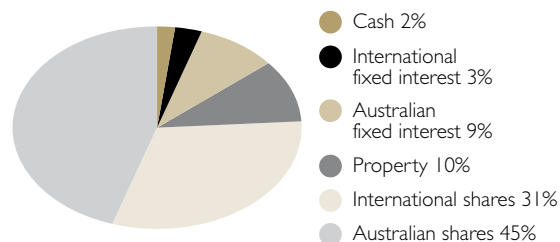
#### Return objective (relative to other investment categories)

Moderate/High

#### Ease of withdrawal

High

#### Indicative asset allocation



Indicative asset allocation shows a long term asset allocation consistent with the stated objective. Individual managed investments may have different asset allocations. You should refer to the PDS of each managed investment for specific information about that investment.

### What else?

Defensive assets comprise approximately 14% of the portfolio. Defensive assets include cash and Australian and (hedged) international fixed interest securities.

Growth assets comprise approximately 86% of the portfolio. Growth assets include Australian and international shares, listed property securities and direct property.

The market value of an investment will rise or fall depending on whether the value of assets in the portfolio rises or falls. The market value could fall over some periods due to volatility of prices of the underlying assets.

## Aggressive

### Who is this suitable for?

Investors with a long term time frame who have no need for regular income and are prepared to accept wide fluctuations in capital values.

### Investment objective

To provide high capital growth over the long term investing only in growth assets.

### What are the features?

#### Time frame – invest for at least:

7 years, or more

#### Security over suggested time frame

Low/Moderate

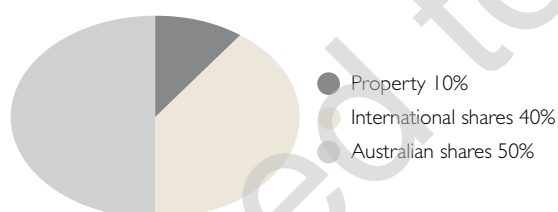
#### Return objective (relative to other investment categories)

Moderate/High

#### Ease of withdrawal

High

#### Indicative asset allocation



*Indicative asset allocation shows a long term asset allocation consistent with the stated objective. Individual managed investments may have different asset allocations. You should refer to the PDS of each managed investment for specific information about that investment.*

### What else?

Growth assets comprise approximately 100% of the portfolio. Growth assets include Australian and international shares, listed property securities and direct property.

The market value of an investment will rise or fall depending on whether the value of assets in the portfolio rises or falls. The market value could fall over some periods due to volatility of prices of the underlying assets.

# Sector options

## Short Term Money Market

### Who is this suitable for?

Investors seeking high investment security and liquidity.

### Investment objective

To provide secure returns with low risk of capital loss by investing in bank deposits, bank bills and Commonwealth and State Government securities.

### What are the features?

#### Time frame – invest for at least:

No minimum time frame

#### Security over suggested time frame

High

#### Return objective (relative to other investment categories)

Low

#### Ease of withdrawal

High

#### Indicative asset allocation



Indicative asset allocation shows a long term asset allocation consistent with the stated objective. Individual managed investments may have different asset allocations. You should refer to the PDS of each managed investment for specific information about that investment.

## Australian Fixed Interest

### Who is this suitable for?

Investors seeking income through exposure to the Australian fixed interest markets. Capital losses can occur in the short term.

### Investment objective

To provide returns above inflation and cash over the short to medium term, by investing in Australian fixed interest securities.

### What are the features?

#### Time frame – invest for at least:

2 years, or more

#### Security over suggested time frame

Moderate

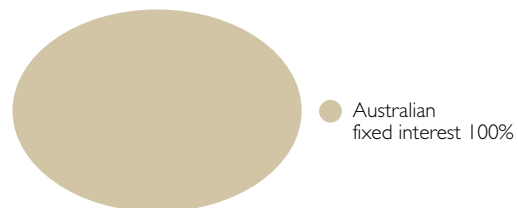
#### Return objective (relative to other investment categories)

Moderate

#### Ease of withdrawal

High (except possibly for managed investments with low credit investments)

#### Indicative asset allocation



Indicative asset allocation shows a long term asset allocation consistent with the stated objective. Individual managed investments may have different asset allocations. You should refer to the PDS of each managed investment for specific information about that investment.

### What else?

Values can vary as interest rates change. Specifically, the value of investments in this strategy may fall during periods when interest rates are rising.

## International Fixed Interest

### Who is this suitable for?

Investors seeking income through exposure to the global fixed interest markets. Capital losses can occur in the short term.

### Investment objective

To provide returns above inflation and cash over the short to medium term, by investing in fixed interest securities issued in major international markets (generally hedged to the Australian dollar).

### What are the features?

#### Time frame – invest for at least:

2 years, or more

#### Security over suggested time frame

Moderate

#### Return objective (relative to other investment categories)

Moderate

#### Ease of withdrawal

High (except possibly for managed investments with low credit investments)

#### Indicative asset allocation



Indicative asset allocation shows a long term asset allocation consistent with the stated objective. Individual managed investments may have different asset allocations. You should refer to the PDS of each managed investment for specific information about that investment.

#### What else?

Values can vary as interest rates change. Specifically, the value of investments in this strategy may fall during periods when interest rates are rising. Currency movements may significantly affect returns of international fixed interest investments.

## Property

### Who is this suitable for?

Investors seeking some capital growth and income through exposure to property related securities listed on the stock exchange and direct property. Capital losses can occur.

### Investment objective

To provide income and moderate investment growth over the medium term, by investing in property related securities and direct property.

### What are the features?

#### Time frame – invest for at least:

4 years, or more

#### Security over suggested time frame

Moderate/High

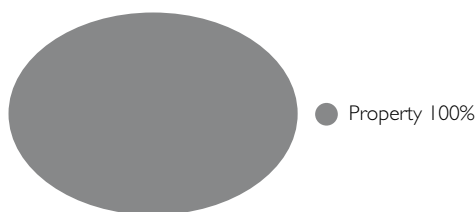
#### Return objective (relative to other investment categories)

Moderate

#### Ease of withdrawal

High (except possibly for managed investments with an unlisted direct property component)

#### Indicative asset allocation



Indicative asset allocation shows a long term asset allocation consistent with the stated objective. Individual managed investments may have different asset allocations. You should refer to the PDS of each managed investment for specific information about that investment.

#### What else?

Investments will generally comprise diversified portfolios of listed property securities, but may also include an unlisted direct property component.

## Australian Shares

### Who is this suitable for?

Investors seeking potentially high capital growth through exposure to the Australian sharemarket who can accept volatile capital values.

### Investment objective

To provide high relative investment growth over the long term, by investing in Australian shares.

### What are the features?

#### Time frame – invest for at least:

5 years, or more

#### Security over suggested time frame

Moderate

#### Return objective (relative to other investment categories)

High

#### Ease of withdrawal

High

#### Indicative asset allocation



*Indicative asset allocation shows a long term asset allocation consistent with the stated objective. Individual managed investments may have different asset allocations. You should refer to the PDS of each managed investment for specific information about that investment.*

### What else?

Investments will generally comprise diversified portfolios of Australian share investments. Investments can be split broadly between those with a spread across all the sectors in the Australian sharemarket (that is, Diversified Equity), those focusing on industrial shares (that is, Industrial Equity), those focusing on smaller companies (that is, Smaller Companies), those that take ethical considerations into account (that is, Socially Responsible) and those that invest in either private equity or tax advantaged assets (that is, Specialist Equity).

## International Shares

### Who is this suitable for?

Investors seeking potentially high capital growth through exposure to international sharemarkets who can accept volatile capital values.

### Investment objective

To provide high relative investment growth over the long term, by investing in international shares.

### What are the features?

#### Time frame – invest for at least:

5 years, or more

#### Security over suggested time frame

Moderate/Low (subject to currency movements)

#### Return objective (relative to other investment categories)

High

#### Ease of withdrawal

High

#### Indicative asset allocation



*Indicative asset allocation shows a long term asset allocation consistent with the stated objective. Individual managed investments may have different asset allocations. You should refer to the PDS of each managed investment for specific information about that investment.*

### What else?

Investments will generally comprise diversified portfolios of international share investments. Investments can be split between those investing across all world markets (that is, Global Equity), those focusing on specific regions such as South East Asia, Japan, Europe, North America or Emerging Markets (that is, Regional Equity), those focusing on specific themes such as Global Technology, Global Health and Biotechnology, and Global Resources (that is, Sector Specialist Equity), and those that take ethical considerations into account (that is, Socially Responsible Equity). Currency movements may significantly impact on returns from international shares.

## How your account works

### When your account is opened

Once we've received your application and set up your account you will become an investor in the *PortfolioCare Super/Pension Service* and we'll send you:

- a welcome letter to confirm your account details
- a personal identification number (PIN) to access Investor Online. For security purposes, we'll send your PIN and welcome letter separately.

Your account consists of your cash balance and your investment profile (the managed investments you've chosen to invest in) and any shares you have chosen to buy.

### Your cash balance

Your cash balance will normally be between 1% and 2% of your total account value, and will be held in an interest bearing bank account with St.George. This doesn't include funds held in the Share Trading Account.

All deposits into your account are automatically credited to your cash balance. After deducting any contribution fee and retaining the required minimum balance in your account, the remaining deposit will be invested in accordance with your investment instructions (or remain in your cash balance until investment instructions are received). All fees, government charges, insurance premiums, taxes and pension payments (if applicable) are paid from your cash balance.

#### Example

There's \$35,000 to invest after we've allowed for your cash balance. We use the \$35,000 to buy managed investments.

Your investment profile or portfolio		
Managed investment	The percentage allocated to each managed investment	Amount invested
A	25%	\$8,750
B	25%	\$8,750
C	50%	\$17,500
	<b>100%</b>	<b>\$35,000</b>

Generally, we place transaction instructions with investment managers on the business day after we receive a deposit.

### When your cash balance is higher than the required percentage

The Trustee checks your cash balance regularly. When it's \$100 or more than the required amount, we use the excess to buy managed investments.

#### Example

We receive a contribution of \$2,000 from Sarah.

- This takes her total account value to \$60,000 (\$57,000 in her investment profile and \$3,000 in her cash balance).
- The cash balance for her account value should be \$1,200 (\$60,000 x 2%).
- We use the excess \$1,800 to buy managed investments.

Your investment profile or portfolio		
Managed investment	The percentage allocated to each managed investment	Amount invested
A	25%	\$450
B	25%	\$450
C	50%	\$900
	<b>100%</b>	<b>\$1,800</b>

### When your cash balance is less than the required percentage

If your cash balance falls to less than 1% of your total account value, we'll automatically sell managed investments using either the Priority Sell Method or the Default Sell Method to restore your cash balance to what it should be.

### Priority Sell Method

You can nominate a standing priority sell instruction on your managed investments specifying the order in which your investments will be sold.

#### Example

John's super account value is \$400,000 and the balance in his cash balance is nil (\$8,000 below the required 2% minimum). John has instructed us to sell managed investment A, followed by managed investment B until the minimum required cash balance is achieved. Managed investment A has a value of \$5,000 and managed investment B has a value of \$10,000. To restore the cash balance, we will sell all of managed investment A (\$5,000) and some of managed investment B (\$3,000).

### Default Sell Method

We use the Default Sell Method if we have not received any priority sell instructions from you (or if the net value of managed investments you nominated under the priority sell instruction are insufficient). Under the Default Sell Method, we'll endeavour to sell your managed investments in proportion to their estimated current value, subject to price and market changes that may occur during the selling process.

If the sale of all managed investments held through your account is insufficient to restore the minimum balance required in your cash balance we'll sell down your shares, starting with your shareholding of the highest value, to restore your cash balance to the required minimum.

#### Example

The balance in Paula's cash balance is \$8,000 below the required minimum. 80% of her account value is in managed investment A and 20% in managed investment B. There is no Priority Sell instruction in place.

Using the Default Sell Method, we will restore Paula's cash balance by selling from each managed investment proportionately:

<b>Managed investment A:</b>	80% of \$8,000	=	\$6,400
<b>Managed Investment B:</b>	20% of \$8,000	=	\$1,600
<b>Total:</b>			<b>\$8,000</b>

### Negative cash balance

If your cash balance goes negative at any time, we charge interest on the negative amount at the same rate as interest paid on your positive cash balance. We'll then sell managed investments from your account (using one of the methods described above) to top up your cash balance and recoup the interest charged.

### Shares

Through your account you can buy and sell a broad range of ASX listed securities.

#### Buying shares

Generally, sharemarket investing offers the potential for higher returns than other asset classes over the medium to long term as well as an increased risk of negative returns. If you decide to buy shares, you must be comfortable investing in shares and accept there may be significant volatility of returns within your investment portfolio.

You should note that:

- *Shareholder Discount Cards are not available to you when you buy shares through your account*
- *if you purchase shares through your account, you can't transfer them out of your account.*

To buy shares for you:

- *we'll set up a Share Trading Account (as part of your account)*
- *you deposit money into your Share Trading Account to buy the shares. You can do this by:*
  - *making a deposit to your account by cheque or electronic transfer and sending us a contribution remittance advice form which shows the deposit is for investment into your Share Trading Account*
  - *instructing your financial planner to electronically transfer funds from your cash balance to your Share Trading Account.*

Your financial planner must send your share purchase instructions to us electronically using adviserNET.

When we buy shares we debit your Share Trading Account for the amount of the purchase and fees (see 'Share brokerage' on page 45). Interest is paid at the same rate as applies to the cash balance on any funds left in the Share Trading Account after the share purchase.

We'll notify you and your financial planner of the successful purchase.

## Share purchasing limits

There are limits to the amount of shares you can hold through your account. You can hold:

- *up to 80% of the value of your account in shares (including any money in your Share Trading Account)*
- *no more than the greater of \$10,000 or 30% of the total value of your account in a single shareholding.*

We'll review your account every six months to make sure your account is within these limits. If your account falls outside these limits, we'll write to you and your financial planner to recommend you adjust your share holding. If no adjustment is made within three months of our recommendation, we may make this adjustment for you without further notice. We'll restore your share holding back to the required limit by:

- *selling shares in any holding that exceeds \$10,000 or 30% of your total account value*
- *transferring any excess funds in your Share Trading Account to your cash balance if the 80% limit is exceeded and (if necessary) selling down part or all of the shareholding with the highest value.*

## Selling shares

If you decide to sell the shares you hold, your financial planner will send us your sell instructions electronically and we'll sell the shares at market price.

When we've sold the shares we'll credit the sale proceeds to your Share Trading Account, deduct fees (see 'Share brokerage' on page 45) and tell you and your financial planner the sale has been successful.

You can instruct your financial planner to use the proceeds to purchase other shares or move these funds to your cash balance to be invested according to your investment profile. Interest will be paid on any funds left in your Share Trading Account.

## Earnings

Earnings from your investments will be in the form of capital growth, dividends (if you have shares) and/or income distributions.

Dividends and income distributions are automatically paid into your cash balance and invested according to your investment profile. Unrealised capital gains (and losses) are shown in your account as changes in the value of your investments.

The account summary and transaction details screens on Investor Online shows the income distributions and dividends paid to your account.

## Valuations

We value the investments in your account at least weekly and in most cases daily, based on valuations provided by investment managers.

The portfolio valuation screens on Investor Online shows the most current valuations on your account.

# Your Super Service Account

## Types of deposits you can make to the Super Service

Deposits to the Super Service can be:

- **Contributions** – money deposited to your account by you, your employer (including directed termination payments formerly known as employer termination payments) or your spouse (see table below for more information on when you can contribute and who can contribute to your Super Service Account);
- **Rollovers** – benefits you transfer from another super fund or another superannuation entity.

There are different types of contributions and the table below shows the circumstances under which we will accept particular contributions.

Circumstances in which contributions can be made and the types of contributions that can be accepted by us				
Circumstances	Personal contributions (Including those made by a self employed individual)	Mandated employer contributions (Award and SG contributions)	Non-mandated employer contributions (including directed termination payments)	Eligible spouse contributions
1. You are under age 65	✓	✓	✓	✓
2. You: <ul style="list-style-type: none"> <li>• are 65 years of age or over; but not age 70; and</li> <li>• (other than for mandated employer contributions) have been gainfully employed for at least 40 hours in a period of not more than 30 consecutive days during the financial year in which the contribution is made</li> </ul>	✓	✓	✓	✓
3. You: <ul style="list-style-type: none"> <li>• are 70 years of age or over; but not age 75; and</li> <li>• (other than for mandated employer contributions) have been gainfully employed for at least 40 hours in a period of not more than 30 consecutive days during the financial year in which the contribution is made</li> </ul> Other than for mandated employer contributions, the contribution must be received on or before the day that is 28 days after the end of the month in which you turn 75	✓	✓ (Award contributions only)	✓	✗
4. You are 75 years of age or over	✗	✓ (Award contributions only)	✗	✗

For more information about rollovers and contributions (and who can make them), contact your financial planner.

## Tax on contributions

From 1 July 2007, reasonable benefit limits (RBLs) are abolished. Rules relating to limits on the amount of contributions that can be made to a superannuation account will replace the RBLs.

There are limits (or caps) on the amount of super contribution you can make that receive concessional tax treatment.

- *Concessional contributions - these are contributions made to super for which a tax deduction can be claimed, for example, employer contributions, personal deducted contributions or salary sacrifice contributions. You can make up to \$50,000 per year in concessional contributions to super.*

*If you are 50 years of age or over, a five year transition arrangement will apply, enabling you to contribute \$100,000 per year (between 2007-08 and 2011-12). If you turn 50 during this time, you'll be able to take advantage of these arrangements from when you turn 50.*

*Excess concessional contributions will count towards the non-concessional contributions limits.*

- *Non-concessional contributions – a non-concessional contribution is (generally) a contribution for which no tax deduction can be claimed, for example, personal undeducted and spouse contributions. You can contribute up to \$150,000 per year. If you're under 65 years of age during the financial year, you'll also be able to bring forward up to two year's future entitlements allowing you to make a maximum non-concessional contribution of \$450,000 in one year, but then no further contributions in the next two years. Any entitlement brought forward on this basis affects the amount you can contribute in the next two following years.*

The following are not counted towards the non-concessional contribution limit:

- *subject to certain conditions, you may contribute an amount awarded to you as compensation or damages for personal injury suffered by you; and*
- *certain proceeds from the sale of a business may also be contributed to super. A lifetime indexed limit of \$1 million will apply to these proceeds.*

It's important to note that if you exceed the set limits those contributions will be subject to excess tax imposed by the Australian Taxation Office (ATO) so you should carefully consider how the limits apply to you and whether, for example, you have any arrangements in place, such as salary sacrifice contributions or regular direct debit contributions, that may need to be amended. For more information see 'Tax features' on pages 37 to 40, or ask for a copy of our flyer 'Tax and your retirement', or speak to your financial planner.

### **Contribution acceptance restrictions**

There are restrictions that apply to our acceptance of non-concessional contributions

#### **One off contributions in excess of limit**

If you're 64 or less on 1 July of the financial year in which the contribution is made, there is a current monetary limit of \$450,000.00 that applies to a single non-concessional contribution. If you're 65 but less than 75 on 1 July of the financial year in which the contribution is made, the contribution limit is currently \$150,000.00. Both these figures are subject to indexation.

Under superannuation law we're required to return to you within 30 days one off non-concessional contributions we receive in excess of the relevant limit.

#### **No tax file number (TFN)**

We cannot accept contributions (other than employer contributions) made by you, or on your behalf, if your TFN has not been quoted to us. Under superannuation law, we're required to return these contributions to you within 30 days. Refer to the 'Tax features' section on page 38 for information on further impacts when you don't supply your TFN.

## How to deposit funds to the Super Service

Type of deposit	How it can be made
Contribution	<ul style="list-style-type: none"> <li>by direct debit (you can also establish a regular deposit plan from your nominated bank account, see below)</li> <li>using BPAY® (when your financial planner lodges your application or additional deposit electronically)</li> <li>by cheque</li> <li>by forwarding your SG notification or other notice of entitlement to SG shortfall payments to us*</li> <li>via Employer Online (employer contributions only)**</li> </ul>
Rollover	<ul style="list-style-type: none"> <li>by arranging for your rollover cheque and documentation to be sent to us</li> <li>by completing the transfer authority in the application booklet</li> </ul>

\* These types of contributions are credited to your Super Service Account following processing by the ATO, which may take some time.

\*\*Employer Online is an internet based solution that enables employers to make electronic contributions directly into an employee's super account.

## Regular deposit plan

If you want a more disciplined approach to saving for your retirement and provided you're eligible, you can set up a regular deposit plan and make regular payments by direct debit from your bank account.

With a regular deposit plan you choose:

- how much you want to invest
- the frequency of your deposits (monthly, quarterly, half-yearly or annually)
- the duration of your plan.

You can view the details of your regular deposit plan on the account details screen on Investor Online.

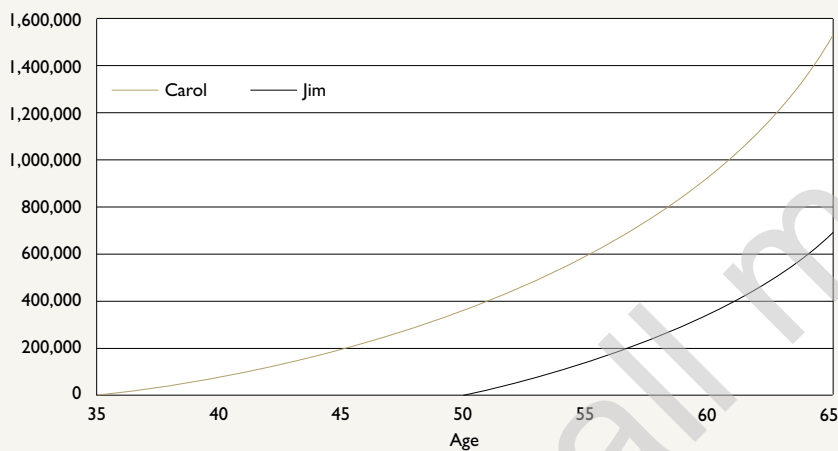
Where funds are not available for your regular deposit plan and we've bought managed investments on your behalf, we'll reverse these transactions within a reasonable amount of time. This may result in a buy/sell differential that may negatively affect your account balance. We won't be held liable for transactions that occur in these instances.

When you have set up a regular deposit plan, you acknowledge and agree that, at the time further investments are made by us on your behalf into a managed investment in which you already have an investment, you may not have received;

- the current PDS for the managed investment; or
- information about the material changes and significant events that affect the managed investment directly (that the responsible entity of the managed investment is required to give a person who acquired an interest in the managed investment directly, unless exceptions apply).

### Case study: Benefits of regular investing – the sooner the better

It's better to start investing small amounts today than to wait until you can invest a larger amount. The benefits of investing early are shown in the example, where we compare two deposit plans. Carol and Jim are both aged 35 and Carol decides to deposit \$1,000 per month (after tax) for the next 30 years. Jim waits until he is 50 before he starts depositing \$2,000 per month. It's assumed their investment will generate 8% per annum after tax, fees and costs.



The graph shows that even though Jim and Carol have both deposited a total of \$360,000, by the time they are 65 and ready to retire, Carol's investment has produced a higher return because of an extra 15 years of compound income.

### So why the big difference?

Compounding. Compounding occurs when income earned on your savings is reinvested, so you earn money on your initial capital, as well as on any income you have already earned.

## Insurance under Choice – Super Service – Employee Accounts

The Superannuation Legislation Amendment (Choice of Superannuation Funds) Act 2004 (Cth) (Choice legislation) provides that employers may make SG contributions to a default superannuation fund for their employees if that fund meets the minimum requirements under the Choice legislation in relation to offering insurance cover in respect of death.

### Our Choice insurance offering

In order to satisfy the minimum insurance cover required under the Choice legislation we've introduced a Basic Cover option. Basic Cover will be applied to all eligible new members joining the Super Service – Employee Account.

You're eligible for Basic Cover if:

- you're under age 65
- your employer has nominated the PortfolioCare Super Service Corporate Superannuation Fund as their default fund;
- you're not covered for insurance protection through an existing group insurance benefit design in your employer's superannuation arrangements.

Basic Cover will include Life and TPD protection (except members who are employed in hazardous occupations, who will be covered for Life protection only) based on a 'fixed dollar premium per unit, per week' benefit design. Members covered by Basic Cover will have one unit of insurance cover

### Basic Cover

#### Levels of Basic Cover

The level of cover per unit depends on your age next birthday, as shown in the table:

Level of cover per unit	
Age next birthday	Life & TPD cover per unit \$
15 to 40	71,000
41 to 45	59,000
46 to 50	40,000
51 to 55	27,000
56 to 60	18,000
61 to 65	11,500

## Cost of Basic Cover

The premium for one unit of cover depends on your occupation category, as shown in the table:

Cost of cover per unit		
Occupation category	Life protection	Life & TPD protection
Professional	\$0.80	\$1.00
White collar	\$0.80	\$1.00
Light manual <i>Technical and certain tradespeople</i>	\$0.80	\$1.25
Heavy manual (skilled) <i>Tradespeople and those involved in heavier manual duties</i>	\$0.80	\$1.60
Heavy manual (unskilled) <i>Heavy manual occupations</i>	\$0.80	\$2.00
<b>Individual consideration</b> <i>Some occupational categories may be excluded from TPD cover (in which case the premium is \$1.00 per week).</i>		

## Commencement of Basic Cover

If you've become a member of the Super Service – Employee Account because your employer has recently enrolled as a Super Service – Employee Account participating employer, and your employer has nominated the Super Service – Employee Account as their default fund, then cover will commence from the date you become a member.

If you've joined your employer's Super Service – Employee Account default superannuation fund as a result of commencing employment with your new employer, cover will commence from the first day that you attend your employment and commence your usual employment duties, and will remain in force provided that we receive an initial contribution from your employer within 120 days of you commencing employment.

The cover expiry age (for purposes of termination of your cover – please see the InsuranceCare PDS) for this category of insurance cover is age 65.

Basic Cover will automatically apply under our Automatic Acceptance business rules, regardless of the number of employees in an employer group. The elimination of the minimum employee requirement, where cover is provided under Basic Cover, replaces the current business rules that Automatic Acceptance will only be provided where there is a minimum of five employees and all employees take up insurance cover.

## Cancelling or varying your insurance cover

If you choose not to have Basic Cover you must complete a request to cancel insurance benefits form and forward it to

PortfolioCare Contact Centre, PO Box 7229, Cloisters Square, Perth, WA 6850.

Note: Before you exercise your option to cancel the insurance cover provided through your membership of the Super Service – Employee Account, we recommend that you discuss this with your financial planner first.

Premiums will be deducted monthly from your cash balance.

## TPD cover under Basic Cover for casual employees

If you're employed for 15 hours or more per week the definition of TPD is shown in the InsuranceCare PDS. If you're employed for less than 15 hours per week during the thirteen week period prior to the date of the event that caused you to become totally and permanently disabled you will receive a TPD benefit if you're unable to perform at least two of the following Activities of Daily Living:

- *Dressing – the ability to put on or take off clothing without assistance*
- *Bathing – the ability to wash or shower without assistance*
- *Toileting – the ability to use the toilet including getting on and off without assistance*
- *Mobility – the ability to get in and out of bed and a chair without assistance*
- *Feeding – the ability to get food from a plate into the mouth without assistance.*

## Termination of Basic Cover

Please see the InsuranceCare PDS for the circumstances in which your Basic Cover will terminate. For Basic Cover your expiry age for Life and TPD cover is the anniversary of the commencement date of insurance in the year prior to your 65th birthday.

In addition Basic Cover will terminate if your cash balance has a nil balance 120 days after the date that you commence service with your employer.

For further information about insurance cover please also see the InsuranceCare PDS.

## Cancellation of cover

You have the option of cancelling your insurance cover at any time. Should you decide to cancel your insurance cover:

- *the final premium that you'll pay will be the monthly premium paid immediately prior to the date that you cancel cover*
- *the insurance cover will cease at the end of the monthly premium paying period after you cancel the cover.*

## Government co-contributions

Each year we report your contributions to the ATO so they can determine if you're eligible to receive the government co-contribution. If you're eligible and you've nominated your account to receive the contribution, the ATO will send it to us automatically and we'll credit your account.

To nominate your account simply complete the ATO superannuation fund nomination form (available from us or your financial planner) and forward it to the ATO. Alternatively speak to your financial planner about other ways of nominating your account.

## Splitting your contributions with your spouse

You may be able to split with your spouse some of the taxable contributions you made to the Super Service provided your spouse meets the eligibility rules. Those contributions that can be split include employer SG contributions, salary sacrifice amounts, and the deductible portion of any personal contributions you have made. The maximum amount you can split is the lesser of these contributions or your concessional contributions cap.

Generally, you'll only be able to request a split of the contributions you made in the immediately preceding financial year. However, you may split your contributions in the same financial year you made the contributions, if you're closing your account in that year and rolling over (that is, transferring the whole of your account balance) to another fund. Please note that you'll not be able to split your contributions once you transfer to the Pension Service or to another Super Service.

You can only make one annual split to your spouse's super account. Once a contribution has been split, you can't change the deductibility of it.

Your financial planner can explain if this option will be of benefit to you.

## Commencing the Pension Service

It's important to note that, generally, you can only deposit a single rollover to your Pension Service to commence your pension. If you have multiple Super Service Accounts and/or you have other superannuation savings with another fund and you only want to receive a single pension, you'll need to make sure you 'aggregate' (combine) all your super funds (and any other money you want to pay in) into a single super fund to enable the transfer of a single rollover to the Pension Service. Contact your financial planner for further details.

## Transferring from super or pension to pension

When you transfer from your Super Service or Pension Service to a new Pension Service, we can transfer your eligible investments without selling them, which means there is no disposal for capital gains tax purposes (super only) and no charges associated with buying and selling investments.

The options for transferring from an existing Super Service or Pension Service to a new Pension Service are shown in the table below.

<b>Full asset transfer</b>	Transfer your total super or pension account balance to a single pension account by completing the relevant section in the pension application booklet or your financial planner can do this for you online using adviserNET.
<b>Partial asset transfer</b>	Transfer part of your super or pension account to a single pension account. This allows you and your financial planner to choose which managed investments and shares you want to transfer. You can nominate a dollar amount or an entire holding in a managed investment, but we can only transfer an entire shareholding, we cannot transfer part of your shares. This instruction can only be submitted by your financial planner online using adviserNET.

## Unrestricted non-preserved benefits

Unrestricted non-preserved benefits are benefits which no longer need to be preserved because a condition of release has been met and no cashing restrictions apply (see page 30).

The rollover you use to open your pension account must be comprised only of unrestricted non-preserved benefits (or you must meet a nil cashing restriction condition of release of preserved benefits to which no cashing restrictions apply), unless you are applying for a pre-retirement pension (see page 29).

## Depositing a rollover

To deposit a rollover you can:

- arrange for your rollover cheque and documentation to be sent to us
- complete the transfer authority in the application booklet
- nominate to transfer part or all of your existing PortfolioCare Super/Pension Service balance.

## Aggregating rollovers and contributions

You can use the Super Service to 'aggregate' multiple rollovers and contributions (see page 21 to confirm you're eligible to make a contribution), prior to opening your Pension Service you can delay your pension start date by up to three months. We'll hold all rollovers and contributions in your cash balance and then transfer the combined funds as a single rollover to your Pension Service on the pension start date.

If you're using a super account to aggregate 'Pre July '94' pensions and/or annuities, please note this will result in a loss of their tax status. We recommend you consult closely with your financial planner when rolling over 'Pre July '94' pensions and annuities.

Our standard fees and other costs will apply while the rollovers and contributions are being aggregated in the Super Service.

## Funds received after your Pension Service has started

### Amounts under \$500

If we receive a rollover from another superannuation provider without any instructions from you and the credit amount is less than \$500 (or such other amount as we may determine from time to time), you authorise us to return it to the super fund that paid it. You'll need to contact the other super fund about accessing this money.

If investment income or other amounts (including any tax credits) of less than \$500 are credited to the Super Service after it's been closed and the balance transferred to the Pension Service, you authorise us to pay it to you (unless your account was transferred to a pre-retirement pension, in which case we'll seek further instructions from your financial planner).

### Amounts over \$500

If you have rollovers and credits over \$500 (or such other amount as we may determine from time to time) you authorise us to take instructions from your financial planner. There are three options for these amounts:

- We pay the credit amount to you (unless the Super Service was transferred to a pre-retirement pension, in which case funds can be deposited into the Super Service).
- We transfer the credit amount to another Pension Service, which means you'll receive more than one pension.
- We follow the 'single pension commutation process' so that you can receive a single pension. This involves:
  1. Transferring your Pension Service balance (without selling investments) to a new Pension Service.
  2. Adding any other money (either rollovers or contributions) to the new Pension Service on the same day as the transfer. If the additional money is a contribution which you are eligible to make, we'll have aggregated the funds in your Super Service first.
  3. Commencing a new Pension Service.

If we need to open a new Super Service and/or a new Pension Service for you, you authorise us (if the law permits) to use the application for your existing Pension Service. Our standard fees and charges will apply to the Super Service opened for you.

Your financial planner can recommend the best option for your circumstances.

## Pension payments

Pension payments from the Pension Service will be funded from your cash balance. If there's not enough money in your cash balance we'll sell your managed investments using either the Default Sell Method or Priority Sell Method to fund your pension payments.

Your pension payments are funded (in order) from your:

1. *unrestricted non-preserved benefits*
2. *restricted non-preserved benefits*
3. *preserved benefits.*

You can also nominate a single managed investment to fund your pension payments and we'll fund payments from this managed investment until it has all been sold. Unless you nominate another managed investment to fund your payments we'll use either the Priority Sell Method or Default Sell Method (see page 19).

If we need to sell more than 95% of an asset to meet a pension payment, we'll sell the entire asset.

When your pension starts, we calculate your pension payments for that year on a pro rata basis. If your pension commences between 1 June and 30 June and you select a minimum, you may not receive a pension payment for that year. Otherwise your pension minimum is calculated on the first day of each financial year (1 July).

Pension payments are subject to different income tax rates depending on your circumstances. For more information see 'Tax features' on pages 37 to 40, or ask for a copy of our 'Tax and your retirement' flyer, or speak to your financial planner.

### Choose your payment period

You can choose to receive your pension payments:

- *monthly*
- *quarterly – in March, June, September and December*
- *annually – in June.*

You can change the frequency of your pension payments at any time – simply contact your financial planner.

We'll pay your pension directly into your bank account on or around the 20th of the month.

### Your minimum pension payments

Pension amounts are subject to an annual minimum limit. The minimum limit that applies to you is calculated using a percentage depending on your age and the amount you have in your account. Refer to the table below for minimum percentage factors.

We'll write to you each year to inform you of your personal pension limit or you can check them on the pension details screen on Investor *Online*. Your financial planner can also tell you what your likely limits will be.

You can adjust the amount of your payments at any time. To do this, simply contact your financial planner.

Age	Minimum percentage factor
Under 65	4%
65-74	5%
75-79	6%
80-84	7%
85-89	9%
90-94	11%
95 or more	14%

### Lump sum payments - withdrawals

You can withdraw all or part of your allocated pension benefits as a lump sum (commutation) at any time, however withdrawal restrictions apply to pre-retirement pensions and term allocated pensions – refer to 'Accessing your money' on page 30). Any lump sum withdrawal may be counted as part of your pension minimum.

Withdrawing a lump sum may have tax consequences in future financial years. To comply with the minimum annual pension payment requirements and/or Superannuation laws, part of your lump sum payments and/or rollovers from your pension balance may be treated as your minimum pension payment. The exact amount will depend on your circumstances. If you withdraw all your benefits before the end of the financial year, we'll calculate your minimum pension payment on a pro rata basis.

Withdrawing from your pension may impact your future pension payment and may have tax implications. Please consult your financial planner before you decide to take any part of your pension as a lump sum.

See 'Tax features' on pages 37 to 40, or ask for a copy of our flyer 'Tax and your retirement' for more information on tax and lump sum payments.

### Pre-retirement pensions

In addition to the minimum pension payment limit, a maximum pension payment limit also applies to pre-retirement allocated pensions (these are sometimes known as transition to retirement pensions). The maximum limit is calculated at the beginning of each financial year and is equal to 10% of your account balance.

When you turn 65 or advise us that you meet another condition of release (with no cashing restrictions) this pre-retirement pension status will be removed, and the maximum pension payment limit will no longer apply. If you've nominated to receive the maximum pension payment we'll default your new pension payment nomination to a gross dollar amount based on the annual maximum pension payment amount you were entitled to for that financial year. To adjust this nomination, contact your financial planner.

### Your Term Allocated Pension Service

**Only available until 19 September 2007. After that date no further TAPs will be issued**

TAPs provide you with a regular pension payment for the term you choose. TAPs will continue to attract a 50% assets test exemption under Social Security law where they are commenced before 19 September 2007, when the exemption will generally be removed for new TAPs. Existing TAPs will retain their exemption status. For more information contact your financial planner.

Your TAP service payments will be made over the nominated term of your pension (established at the commencement of your account).

### Calculating the term

When you commence a TAP, you can elect the term of the pension to be between your (or your spouse's) life expectancy and the number of years before you (or your spouse) would reach age 100.

You can only use your spouse's life expectancy for determining the term if it's greater than yours and you have nominated your spouse as a binding reversionary pension beneficiary. (see 'Binding reversionary pension nomination' on page 35.)

### Your Pension payments

The pension you can draw from the TAP Service is calculated on 1 July each year using a statutory formula that takes into account your account balance and the remaining term of your pension. You can adjust the amount of your pension payments from between 90% to 110% of this annual amount at any time.

### Lump sum payments

The government has restricted lump sum access to TAPs except:

- where your TAP is not funded from the commutation of a complying pension or annuity:
  - you can make a withdrawal within six months of commencement of your TAP, unless your pension was established by satisfying the pre-retirement pension condition of release, in which case you can withdraw only your unrestricted non-preserved benefits
- if you or your reversionary beneficiary dies, but:
  - if the nominated life expectancy for your TAP is based on your spouse's life expectancy, you can't commute your TAP until after both you and your spouse die, other than to purchase a new complying pension or annuity
- where the withdrawal is directly used to purchase another complying pension or annuity with comparable Centrelink treatment
- to make a non-member spouse payment split under the Family Law Act.
- to ensure that a payment may be made for the purpose of giving effect to a release authority under the Tax Act

You should consult your financial planner before you decide to take any part of your pension as a lump sum. See our 'Tax and your retirement' flyer, for more information on tax and lump sum payments.

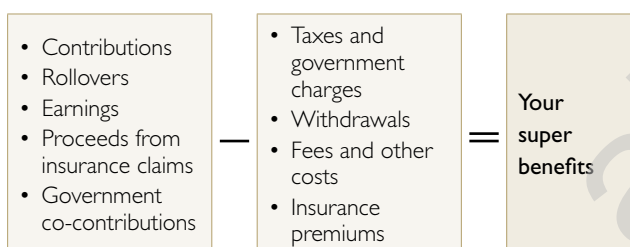
## Accessing your money

You should note that due to the level of investment returns that may be earned by your investments and our fees and other costs, if you close your account within a few years of joining, you may get back less than you deposited.

### Super benefits

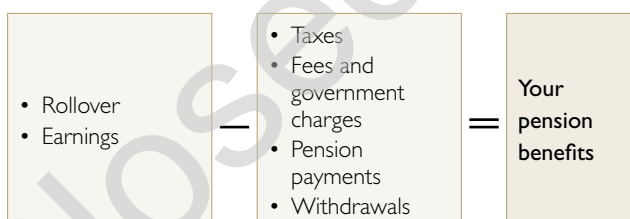
Your super benefits comprise all contributions made by you or made on your behalf, any rollovers or benefits which are transferred to your account, the investment earnings which accrue (including positive and negative returns) and proceeds from any insurance claims, less taxes, government charges, insurance premiums, withdrawals, any fee and other costs.

Your benefits can't be paid to you until you meet a condition of release.



### Pension benefits

Your pension benefits comprise your initial rollover and investment earnings which accrue (including both positive and negative returns) less taxes (if applicable), government charges, fees and other costs, pension payments already paid to you and any other withdrawals.



### Benefit categories

There are three benefit categories applicable to both super and pension:

- *unrestricted non-preserved benefits* – you can withdraw these at any time
- *restricted non-preserved benefits* – see page 31 for the rules about accessing these benefits
- *preserved benefits* – see page 31 for the rules about accessing these benefits.

### Accessing unrestricted non-preserved benefits

Once your benefits become unrestricted non-preserved you can withdraw them, transfer them to a *PortfolioCare* Pension Service or roll them over into another super or pension fund or retirement savings account at any time.

### Accessing preserved and restricted non-preserved benefits

You can roll over these benefits to another complying super fund or retirement savings account at any time. However, you can only access these monies if you satisfy a 'condition of release'.

Where you satisfy a condition of release (see page 31) and there are no cashing restrictions (as there are with a pre-retirement pension), preserved benefits and restricted non-preserved benefits become unrestricted non-preserved benefits and can be paid to you.

Condition of release#	Cashing restrictions	
	Preserved benefits	Restricted non-preserved
You are aged 65 or over	Nil	Nil
You are aged 60 or over and you leave your employer	Nil	Nil
You satisfy all of the following: <ul style="list-style-type: none"> <li>You have reached your preservation age (see 'Your preservation age' on page 32)</li> <li>You are not gainfully employed</li> <li>You can reasonably satisfy us that you never intend to work for 10 or more hours per week again.</li> </ul>	Nil	Nil
You have reached your preservation age	Benefits can only be paid in one or more of the following ways: <ul style="list-style-type: none"> <li>a transition to retirement income stream**</li> <li>a non-commutable allocated annuity</li> <li>a non-commutable allocated pension**</li> <li>a non-commutable annuity</li> <li>a non-commutable pension**</li> </ul>	Benefits can only be paid in one or more of the following ways: <ul style="list-style-type: none"> <li>a transition to retirement income stream**</li> <li>a non-commutable allocated annuity</li> <li>a non-commutable allocated pension**</li> <li>a non-commutable annuity</li> <li>a non-commutable pension**</li> </ul>
We are reasonably satisfied that you are permanently incapacitated*	Nil	Nil
You have compassionate grounds for applying*	A single lump sum not exceeding an amount determined by the Australian Prudential Regulation Authority	A single lump sum not exceeding an amount determined by the Australian Prudential Regulation Authority
You suffer severe financial hardship*	A single lump sum every twelve months not exceeding \$10,000	A single lump sum every twelve months not exceeding \$10,000.
You are an eligible temporary resident who is leaving Australia permanently*	Nil	Nil
You die	Nil	Nil
You terminate your employment with an employer who has contributed to your account on your behalf	Benefits can only be paid in one or more of the following ways: <ul style="list-style-type: none"> <li>a non-commutable life pension</li> <li>a non-commutable life annuity</li> </ul>	Nil
We receive a 'Release Authority' or 'Transitional Release Authority' from you or the ATO	The amount specified in the Authority subject to any restrictions in tax law	The amount specified in the Authority subject to any restrictions in tax law

# More than one condition of release may apply. If so, you should consider which condition of release provides the greatest access

\* As provided under superannuation law

\*\* Referred to as a pre-retirement pension

## Your preservation age

Your preservation age depends on the date you were born.

Date you were born	Your preservation age
before 1 July 1960	55
1 July 1960 – 30 June 1961	56
1 July 1961 – 30 June 1962	57
1 July 1962 – 30 June 1963	58
1 July 1963 – 30 June 1964	59
after 30 June 1964	60

## Pre-retirement allocated pensions and term allocated pensions

Once you reach your preservation age you can access your super benefits as a non-commutable income stream through a pre-retirement pension. This condition of release means you can open a PortfolioCare Pension Service and receive pension payments even though you're still working.

Note that lump sum withdrawals from a TAP are only allowed in limited circumstances and you won't be able to make lump sum withdrawals from a pre-retirement pension unless you're withdrawing unrestricted non-preserved benefits or you meet another condition of release with no cashing restrictions.

## When you retire

Once you retire, or meet another condition of release, your super benefits can be paid as either a lump sum or transferred to a pension fund.

You can transfer your money directly from the Super Service to a tax-effective Allocated Pension Service or Term Allocated Pension Service without selling managed investments (see the section 'Transferring from super or pension to pension' on page 26 for more details).

## Withdrawals

You should read this section in conjunction with 'Accessing your money' on page 30.

You can generally withdraw, (otherwise known as 'cashing in') your super or pension monies at any time provided you've met a condition of release (with no cashing restriction) or your benefits are already unrestricted non-preserved.

You cannot specify that your withdrawal is to be made completely from either the tax free or taxed components of your benefits. All withdrawals will be pre rated across both components and, for this purpose, if you hold more than one account in the service (which may be across several products), these accounts will be aggregated\*.

*\* At the date of preparation of this PDS, this measure was enacted as a matter of taxation law. However, it is possible that the Government may change or omit the measure between the date of preparation and the date of issue of this PDS. For further information, please contact your financial planner.*

## How does your PortfolioCare Super/Pension Account work when you make a withdrawal?

Withdrawals are funded first from your cash balance, then from the sale of managed investments (in proportion to their current value) from your account.

- If there's enough in your cash balance, we'll endeavour to pay you within five working days of receipt of your payment request.
- If we have to sell managed investments, we'll endeavour to pay you within five working days of receipt of the sale proceeds for those managed investments from the relevant investment managers.

The price you receive on a managed investment will depend on when the investment manager receives and processes the request.

We may also have to sell down additional managed investments to top up your cash balance to the required level, as explained on pages 18 and 19.

The transaction details screens on Investor Online show any withdrawals that have been made from your account.

## Restrictions and delays

Some investment managers may impose withdrawal restrictions (for example, they may only permit withdrawals twice a year) or only part pay a redemption (these will be outlined in the investment manager's PDS or other disclosure document). You can obtain a copy of the PDS or other disclosure document free of charge and on request from the financial planner for your account or us. Managed investments that are subject to these restrictions are generally those that have redemption periods greater than 21 days. For more information see the PDS Part 2 – Investment Selection.

Also, if a purchase or sale of managed investments is pending, your withdrawal request may be delayed.

For other restrictions on withdrawals from the Term Allocated Pension Service, please see 'Your Term Allocated Pension Service' on page 29.

### One-off withdrawals

To make a one-off withdrawal, submit a payment request form. If managed investments do not need to be sold, we'll endeavour to pay the required amount within five working days of receiving an original signed request at the Perth office.

If managed investments do need to be sold, we'll endeavour to pay the amount requested within five working days of receiving the proceeds from the sale of all the investments.

#### Example

The table shows Ben's account, six months after it has been opened:

Managed investment	% allocated to each managed investment	Actual holding	% in proportion to current account value
A	25%	\$13,500	25.8%
B	25%	\$11,800	22.6%
C	50%	\$27,000	51.6%
	100%	\$52,300	100%

Ben decides to withdraw \$12,000 of his unrestricted non-preserved benefits. To fund the payment, we'll:

- take the \$2,000 currently in Ben's cash balance
- sell units from each managed investment, in proportion to their current actual holdings, to the value of \$10,000.

Managed investment	% in proportion to current account value	Amount sold
A	25.8%	\$2,580
B	22.6%	\$2,260
C	51.6%	\$5,160
	100%	\$10,000

Because Ben's cash balance is now \$0, we'll also sell additional managed investments to top up the Cash Balance.

### Selling shares

If you hold shares, you can sell holdings in one or more of them and withdraw the proceeds from your Share Trading Account. You must instruct your financial planner to arrange the sale of the shares before sending us your payment request.

If you do not indicate on your payment request that you want your withdrawal from your Share Trading Account or the specific managed investments you want sold, we'll withdraw funds from your cash balance, followed by the sale of managed investments from your account (see the example on this page).

## What happens if you die

Superannuation law allows you to nominate one or more dependants or your estate to be paid the balance in your account (including any insured benefit) when you die. Who is a dependant?

Who is a dependant?	Definition under superannuation law
Your spouse	Married or de facto spouse*
Your children (of any age)	Includes adopted, step and ex-nuptial children
Any person with whom you have an interdependency relationship	Two persons (whether or not related by family) have an interdependency relationship if: <ul style="list-style-type: none"> <li>(a) they have a close personal relationship; and</li> <li>(b) they live together; and</li> <li>(c) one or each of them provides the other with financial support; and</li> <li>(d) one or each of them provides the other with domestic support and personal care (other than under an employment contract or a contract for services or on behalf of another person or organisation such as a government agency, a body corporate or a benevolent or charitable organisation).</li> </ul> If two persons satisfy (a) and they do not satisfy (b), (c) and (d) because either or both of these persons suffer from a disability, or they are temporarily living apart; they will still have an interdependency relationship. If two persons satisfy (a) (b) and (c) but not (d) and one or each of them provides the other with support and care of a type and quality normally provided in a close personal relationship, rather than by a mere friend or flatmate, they will still have an interdependency relationship.
Any other person financially dependent on you at the time of your death.	A person, other than a spouse, child or person with whom you have an interdependency relationship, who in terms of relevant law is financially dependent on you.

\* As defined under superannuation law, this excludes same sex couples

### Types of nomination and how benefits can be paid

There are two types of nominations – discretionary and binding. With the exception of a TAP that has been established with a binding reversionary pension nomination, you can change your death benefit nomination at any time.

#### Discretionary

We're not bound by a discretionary nomination. Although we'll endeavour to abide by your nomination, we consider each case individually to ensure death benefits are paid appropriately.

#### Binding death benefit nomination

This nomination is binding on us, subject to conditions. You can nominate an eligible dependant or your estate and we'll pay the death benefit in accordance with your nomination. If not renewed or revoked, a binding death benefit nomination expires after three years. Should your nomination expire and you wish to continue this form of nomination, you'll need to resubmit a new binding death benefit nomination. You can revoke or change your nomination at any time. This nomination must be witnessed by two people over the age of 18 who are not nominated beneficiaries.

To make a binding death benefit nomination, please complete the form in the application booklet.

### Benefits can generally be paid as a lump sum or pension

Generally, (other than in relation to some TAPs – see 'Binding reversionary pension nomination') a beneficiary to whom a death benefit is to be paid will have the ability to choose to receive the death benefit as either a lump sum or (subject to some restrictions) as an allocated pension.

If you have a pension account and your death benefit nomination specified payment as a reversionary pension, the beneficiary may elect to receive the benefits as a lump sum. Where the beneficiary does choose to receive the death benefit as a pension, it's called a 'reversionary pension'.

A death benefit can not be paid as a pension to:

- someone who is not a dependant; and
- in the case of a dependant who is a child, unless the child is:
  - under 18 years of age; or
  - between 18 and 25 years of age and is financially dependent on you; or
  - over 18 years of age and has a prescribed disability.

In addition, where the death benefit is paid as a pension to a dependant child, the child cannot continue to receive the pension once they attain age 25 and it will be commuted and paid as a lump sum.

Beneficiary to whom death benefit is to be paid	How benefits can be paid
Spouse	Lump sum or allocated pension
Child under 18	Lump sum* or child allocated pension# ^
Child 18-25 who was financially dependent	Lump sum or allocated pension ^
Child over 25	Lump sum only
Other dependant	Lump sum or allocated pension
Non-dependant	Lump sum only

\* A lump sum benefit for a child under the age of 18 will generally be paid to the child's parent or guardian on trust for the child until the child turns 18.

# Complete a child pension nomination (available from your financial planner), which sets out the conditions that apply to these pensions.

^ This pension will only continue until the child turns 25, at which point they will receive the balance of the account as a lump sum payment, unless the child is permanently disabled.

### Binding reversionary pension nomination

If you apply for a TAP and want the pension term based on your spouse's life expectancy, you'll need to complete the binding reversionary pension nomination (in the TAP application). Once you've made a binding reversionary pension nomination, you can only change the nomination by commuting and recommencing your pension. This may result in various fees and other costs being deducted from your account.

You can also make a binding reversionary pension nomination for your TAP even if the term of your pension is not based on your spouse's life expectancy.

Binding reversionary pensions are not available for allocated pension accounts.

### Changing your nomination

With the exception of a TAP established with a binding reversionary pension nomination (see 'Binding reversionary pension nomination' above), you can revoke or change your death benefit nomination at any time by completing a form. Call our Contact Centre or your financial planner for the appropriate form.

### If you don't make any nomination

If you don't nominate a beneficiary, we have the discretion to determine who receives your benefits in accordance with superannuation law.

You can make a death benefit nomination at any time after opening your account (other than a TAP binding reversionary pension nomination) by notifying us in writing. Call our Contact Centre or your financial planner for the appropriate form.

### Tax implications of nominations

The tax consequences of a nomination can vary depending on your choice of beneficiary and whether or not you choose a discretionary or binding reversionary nomination— see page 34. You should discuss with your financial planner the tax implications of any nomination which you're considering making.

For more information see 'Tax features' on pages 37 to 40, or ask for a copy of our 'Tax and your retirement' flyer, or speak to your financial planner.

### If you have a Super Service – Employee Account, what happens if you leave your employer?

If you leave your employer and your new employer is also a member of the Super Service – Employee Account you can keep your existing account.

Otherwise, if you don't rollover your benefits to another super fund, retirement savings account or approved deposit fund, we'll automatically transfer your account to the Super Service – Personal Account. If your account balance is under \$2,000 we may transfer your benefits to the Advance Retirement Savings Account (Advance RSA) (see Eligible Rollover Fund on page 48).

If you transfer to the Super Service – Personal Account, you'll keep the same investment options, financial planner and insurance (if you have it). However, you won't be eligible for the administration fee discount (see page 2) so the costs associated with your account may increase.

You'll also no longer be eligible for group insurance premiums, so there will be an adjustment to your insurance premium (see the InsuranceCare PDS for more information).

## Keeping you informed

The table summarises how we communicate with you and how you can keep up-to-date with your account.

<b>Investor Online</b>	Access information on your account anywhere, any time, over the Internet at <a href="http://www.investoronline.info">www.investoronline.info</a> . Once you've received your PIN, log on to Investor <i>Online</i> to view your account balance, investments held, asset allocation, transaction, pension and insurance details and relevant PDSs. You can obtain a copy of these disclosure documents without charge from your financial planner or us on request. You can also view your Investor Report.
<b>Investor Report</b>	You'll receive a half yearly Investor Report which provides a consolidated report of all your investments for each reporting period, including details of your opening and closing balance, transaction history, net earnings and investment performance.
<b>Annual Report</b>	You receive an Annual Report for each year to 30 June which details important information for investors and contains abridged fund financial statements.
<b>Annual Pension Review letter and PAYG payment summary (Pension Service only)</b>	Your annual review letter advises your pension limits for the coming year and provides details of pension payments made during the past year. If you receive a payment while under 60 years of age during that year, we'll also send you a PAYG payment summary to help you complete your income tax return.
<b>Contact centre</b>	Call us on 1 800 646 234 or send an email to <a href="mailto:portfoliocare.client.services@asgardwealthsolutions.com.au">portfoliocare.client.services@asgardwealthsolutions.com.au</a>

### Communications from investment managers and corporate actions

All investments purchased through your account are held in our name, as Trustee, which means that we receive all investment communications including annual reports and financial statements.

Because all investments are held in our name, you forego direct voting rights and generally will not be able to attend investor meetings. Also, income from your investments is paid into your cash balance and you'll not have access to any distribution reinvestment programs.

If you hold shares in your account, we, as Trustee, will decide what action to take on your behalf when companies announce new shareholder entitlements, or undertake restructuring or other corporate actions. However, our current policy is to take no action where the corporate action requires payment from your account.

### Electronic reporting

We're progressively increasing the range of reporting, transaction and compliance information that we send to you electronically and will notify you when we extend the range of information that we currently provide to you, or make available electronically.

When you submit your application, you agree to receive any communications (including any confirmation of any transaction or dealing notice of material changes and significant events and other information you may request), details of illiquid investments and documents (including PDSs and other disclosure documents for underlying managed investments and periodic reports) which we're required or permitted to give, or have agreed to give, to you relating to your account via Investor *Online*, or any other electronic means we choose (and for these purposes, you agree you'll be taken to have received the relevant information whether or not you access the information).

## Tax features

Taxation is complex and we recommend you consult a suitably qualified professional when considering tax matters in relation to investing in the account. Funds held in super and pension are treated very differently for tax purposes.

The amount of tax you pay can depend on a combination of factors, including:

- *your individual circumstances*
- *the current tax rates applicable (contributions tax, top marginal tax rate, Medicare levy and capital gains tax)*
- *the components of any rollovers*
- *whether or not you have provided your TFN.*

In the case of a death benefit, the amount of tax paid by the beneficiary can depend on:

- *whether the beneficiary is a dependant or non-dependant for tax purposes*
- *the age of the beneficiary.*

The following table details only general information about the taxation that may apply to the Super Service or Pension Services. For more detailed information, you can obtain the 'Tax and your retirement' flyer; from your financial planner. It provides an overview of how taxation may apply to your account and includes current tax rates and thresholds. Information in the flyer is updated each year.

	Super account	Pension accounts
<b>Taxes paid on deposits and earnings<sup>1</sup></b>		
<b>Contributions<sup>2</sup></b>	<p>Tax of up to 15% is payable on the following contributions to super:</p> <ul style="list-style-type: none"> <li>personal contributions (for which a tax deduction is allowed)</li> <li>all contributions made by your employer.</li> </ul> <p><i>Note: Spouse contributions are treated as non-concessional contributions and are not subject to contributions tax.</i></p>	Not applicable
<b>No TFN information provided</b>	<p>Where you do not quote your TFN the highest marginal tax rate is payable on:</p> <ul style="list-style-type: none"> <li>all contributions made by your employer</li> <li>taxable component of directed termination payments</li> </ul>	Not applicable
<b>Contributions in excess of the limits (or caps)</b>	<p>Penalty tax applies where you exceed contribution limits. This tax is payable to the ATO for:</p> <ul style="list-style-type: none"> <li>Concessional contributions (for example, employer and salary sacrifice contributions etc) at an additional 31.5%. The ATO may allow this to be paid from your own funds or your super account.</li> <li>Non-concessional contributions (for example, personal undeducted, spouse and concessional contributions where they exceed their limit etc) at 46.5%. The ATO will direct you to make this payment from your Super Service.</li> </ul>	Not applicable
<b>Investment earnings<sup>3</sup></b>	<p>Generally, your earnings in the Super Service are taxed at a lower rate than most other forms of savings.</p> <p>The earnings which are then credited to your super account will be liable for tax at a maximum rate of 15%</p>	<p>Not applicable</p> <p>Your investment earnings and realised capital gains in the Pension Service are not subject to tax. Any tax benefits arising from franking credits (or other tax adjustments on your investment which your Pension Service is entitled to claim) will be credited to your Pension Service.</p>
<b>Rollovers</b>	<p>Rollovers with no untaxed element are generally tax-free.</p> <p>Rollovers with an untaxed element (certain rollovers from public sector funds) are generally subject to tax of up to 15%.</p>	<p>Rollovers are generally tax-free.</p> <p>Rollovers with an untaxed element (certain rollovers from public sector funds) are generally subject to tax of up to 15%.</p>
<b>Directed termination payments</b>	The taxable component is subject to tax of up to 15%	The taxable component is subject to tax of up to 15%

1. We deduct any tax owing from your super/pension account and pay it to the ATO usually on a quarterly basis.

2. Prior to 1 July 2005, an additional contributions tax (superannuation surcharge) may have applied to certain super account contributions depending on your adjusted taxable income.

3. Tax will be provided for in your super account on such distributions or capital gains (before offsetting losses) at the rate of 15%. If we subsequently establish that tax is payable on this income at a rate lower than 15%, or that you have a capital loss which can reduce capital gains tax, your account will be adjusted accordingly. (Capital gains will generally be taxed at only 10% when the investment realised has been held for at least 12 months). However, these adjustments are only made annually, usually in December, for the financial year that ended on the previous 30 June. If you close your account before the end of a particular financial year, you will not receive the benefit of any adjustment relating to that financial year. Contact your financial planner for further information.

	Super account	Pension accounts
<b>Taxes paid on deposits and withdrawals</b>		
<b>Pension payments</b>	Not applicable	<p>Pension payments are subject to different income tax rates depending on your age:</p> <ul style="list-style-type: none"> <li>• Under 60 – Part of your pension payment may be tax-free if your benefit contains certain components. In addition, you're generally entitled to a rebate of tax on the income you receive if you're over 55, permanently incapacitated.</li> <li>• Over 60 – all of your pension payment is tax free</li> </ul>
<b>Withdrawals</b>	<p>Payments in the form of a lump sum, including any benefits paid if you die, are classified as withdrawals for taxation purposes. The tax rates differ depending on your age and the tax free and taxable components of the withdrawal.</p> <p>If you're over 60, withdrawals from your Super Service are tax free.</p>	<p>Payments in the form of a lump sum, including any benefits paid if you die, are classified as withdrawals for taxation purposes. The tax rates differ depending on your age and the tax free and taxable components of the withdrawal.</p> <p>If you're over 60, withdrawals from your Pension Service are tax free.</p>
<b>Death benefits</b>	<p>A lump sum payment made directly to a tax dependant (spouse, former spouse, child under 18, person with whom you're in an interdependent relationship or financial dependant) will be tax-free.</p> <p>A lump sum payment made directly to a non-tax dependant will be taxed at special rates.</p> <p>If a lump sum payment is made to your estate for distribution in accordance with your Will or the administration laws, the amount given to a tax dependant by the estate will be tax-free in the estate and to the tax dependant.</p> <p>A payment to the estate in respect of a non-tax dependant will be taxed at special rates.</p> <p>Death benefit payments in the form of a pension paid directly to a tax dependant are taxed at different tax rates depending on your age, or the dependants' age, and the tax-free and taxable components of the payment.</p> <p><i>Note: Non-tax dependants cannot receive the death benefit as a pension.</i></p>	<p>A lump sum payment made directly to a tax dependant (spouse, former spouse, child under 18, person with whom you're in an interdependent relationship or financial dependant) will be tax-free.</p> <p>A lump sum payment made directly to a non-tax dependant will be taxed at special rates.</p> <p>If a lump sum payment is made to your estate for distribution in accordance with your Will or the administration laws, the amount given to a tax dependant by the estate will be tax-free in the estate and to the tax dependant.</p> <p>A payment to the estate in respect of a non-tax dependant will be taxed at special rates.</p> <p>Death benefit payments in the form of a pension paid directly to a tax dependant are taxed at different tax rates depending on your age, or the dependants' age, and the tax free and taxable components of the payment.</p> <p><i>Note: Non-tax dependants cannot receive the death benefit as a pension.</i></p>

## Refund of contributions tax (anti-detriment provision)

There are provisions within tax legislation that enable super funds, upon the death of a member, to increase the amount of a death benefit to compensate for contributions tax paid on contributions.

It may be paid to the following eligible dependants as part of a death benefit lump sum payment:

- spouse (married or de facto)
- child
- financial dependant.

The refund doesn't apply if the death benefit is paid as a pension.

For more information about anti-detriment provision, please contact your financial planner.

## Withdrawals

From 1 July 2007, the existing superannuation tax components will be replaced by two new components 'Tax Free' and 'Taxable'. The tax free component is calculated as if an ETP were paid out at 30 June 2007, and comprises the undeducted contributions, the crystallised pre July 93 component, the concessional component, the post June 94 invalidity component and the CGT exempt component. It also generally includes non-concessional contributions made on or after 1 July 2007. The taxable component is the remainder of the account balance.

If you're aged 60 or over, lump sum and pension payments paid from a superannuation fund will be tax free. However, tax may be payable should you die. Ask for a copy of our 'Tax and your retirement' flyer for more detail.

If you're under age 60, tax will be payable on the taxable component. For lump sum withdrawals, the tax-free component will generally be a fixed proportion of the benefit each time a benefit is paid.

## Tax payable on taxable component

### Lump Sum Withdrawals

If you're under age 55, the taxable component is taxed at 21.5% (includes Medicare Levy). If you're between aged 55 and 59, up to \$140,000 may be tax free and the balance is taxed at 16.5%.

## Aggregation

You cannot specify that a withdrawal is to be made completely from either the tax free or taxed components of your benefits. All withdrawals will be pro rated across both components and, for this purpose, if you hold more than one account in the super fund (which may be across several products), these accounts will be aggregated\*.

*\*At the date of preparation of this PDS, this measure was enacted as a matter of taxation law. However, it is possible that the government may change or omit the measure between the date of preparation and the date of issue of this PDS. For further information, please contact your financial planner.*

## Fees and other costs

### **DID YOU KNOW?**

Small differences in both investment performance and fees and costs can have a substantial impact on your long term returns.

For example, total annual fees and costs of 2% of your account balance rather than 1% could reduce your final return by up to 20% over a 30 year period (for example, reduce it from \$100,000 to \$80,000).

You should consider whether investment features such as superior investment performance or the provision of better member services justify higher fees and costs.

You may be able to negotiate to pay lower contribution fees and management costs where applicable. Ask us or your financial planner.

### **TO FIND OUT MORE**

If you would like to find out more, or see the impact of fees based on your own circumstances, the Australian Securities and Investments Commission (ASIC) website ([www.fido.asic.gov.au](http://www.fido.asic.gov.au)) has a superannuation calculator to help you check out different fee options.

This section shows fees and other costs that you may be charged. These fees and other costs may be deducted from the cash balance within your account or from the returns on the investment options in your investment profile.

Taxation information is provided under the heading 'Tax features' on page 37 of the PDS. Insurance costs are set out in the separate PDS for InsuranceCare.

You should read all of the information about fees and other costs, because it's important to understand their impact on your investment. Fees and costs for particular investment options are set out in the PDS PART 2 – Investment Selection and the PDS for each investment option.

To understand all of the fees and costs payable by you when selecting a particular investment option, you must look at both this PDS and the PDS(s) for the relevant managed investment(s), together with *Investor Online*, which will provide details of any changes to fees and costs. The funds offered through *PortfolioCare Super/Pension* are predominantly wholesale managed investments. By investing in these funds through *PortfolioCare Super/Pension*, members will generally be charged lower management costs than other retail investors.

The fees and other costs shown do not take into account any income tax benefits (if applicable), but do include GST unless otherwise stated (and take into account reduced input tax credits) therefore resulting in a net GST recovery of 2.5%.

Fee type	Amount	How and when paid?												
<b>Fees when your money moves in and out of your account</b>														
<b>Establishment fee</b> – The fee to open your account.	Nil	Not applicable												
<b>Contribution fee</b> <sup>1</sup> – The fee on each amount deposited to your account by you or by someone else for you.	Between 0% and 4.10%	Contribution fees are deducted from your cash account at the time each deposit is made. This fee is negotiable. <sup>1</sup>												
<b>Withdrawal fee</b> – The fee on each amount you take out of your account.	Nil	Not applicable												
<b>Termination fee</b> – The fee to close your account.	Nil	Not applicable												
<b>Management costs</b>														
<p>The fees for managing your account.<sup>2,3</sup> The amount you pay for specific managed investment options is shown on pages 4 to 12 of the PDS PART 2 – Investment Selection.</p>	<p><b>Our fees and other costs</b></p> <p><b>Administration fee scale</b></p> <p>This is a breakdown of fees and other costs.</p> <p><b>Administration fee scale</b></p> <table border="1"> <thead> <tr> <th>Account balance</th> <th>% fee per annum</th> </tr> </thead> <tbody> <tr> <td>First \$100,000</td> <td>1.1173</td> </tr> <tr> <td>Next \$400,000</td> <td>0.5023</td> </tr> <tr> <td>Next \$500,000</td> <td>0.2973</td> </tr> <tr> <td>Next \$4,000,000</td> <td>0.1948</td> </tr> <tr> <td>\$5,000,000 and above</td> <td>0.1025</td> </tr> </tbody> </table>	Account balance	% fee per annum	First \$100,000	1.1173	Next \$400,000	0.5023	Next \$500,000	0.2973	Next \$4,000,000	0.1948	\$5,000,000 and above	0.1025	<p><b>Our fees and other costs</b></p> <ul style="list-style-type: none"> <li>• Deducted from your cash balance at the beginning of each month.</li> <li>• Calculated based on your account balance at the end of the previous month.</li> <li>• You'll pay full fees in the month you open your account.</li> <li>• The portion of the administration fee payable to your financial planner is negotiable.<sup>1</sup></li> </ul>
	Account balance	% fee per annum												
First \$100,000	1.1173													
Next \$400,000	0.5023													
Next \$500,000	0.2973													
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<p><b>Adviser Service Revenue (ASR)</b></p> <p><b>Standard ASR</b></p> <table border="1"> <thead> <tr> <th>Account balance</th> <th>% fee per annum</th> </tr> </thead> <tbody> <tr> <td>First \$250,000</td> <td>0.5125</td> </tr> <tr> <td>Next \$250,000</td> <td>0.3075</td> </tr> <tr> <td>Next \$500,000</td> <td>0.2050</td> </tr> <tr> <td>\$1,000,000 and above</td> <td>0.1025</td> </tr> </tbody> </table> <p><b>OR Agreed ASR</b></p> <p><b>Minimum combined administration fee and standard ASR</b></p> <p>A minimum combined administration fee and standard ASR of \$10.14 per month applies to accounts with a balance of less than \$7,466.</p>	Account balance	% fee per annum	First \$250,000	0.5125	Next \$250,000	0.3075	Next \$500,000	0.2050	\$1,000,000 and above	0.1025				
Account balance	% fee per annum													
First \$250,000	0.5125													
Next \$250,000	0.3075													
Next \$500,000	0.2050													
\$1,000,000 and above	0.1025													

Fee type	Amount	How and when paid?
<b>Management costs (continued)</b>		
	<p><b>Expense recovery</b></p> <p>Nil</p> <p>This is an estimate of the out-of-pocket expenses we're entitled to recover from your account. The Trust Deed allows us to fully recoup all authorised expenses including registry costs, audit fees, the cost of reports, government duties, various other disbursements and net GST expense.</p> <p><b>Trustee fee</b></p> <p>0.1025% per annum of your account balance.</p> <p>This is the fee for our services in overseeing the account's operations and/or for providing access to the account's investment options.</p>	
<b>Investment fees<sup>4,5</sup></b>		
	<p><b>Investment fees<sup>4,5</sup></b></p> <p>Depending on the investments you choose, these fees, which are payable to the investment managers of the managed investments in your account, will range from 0.00% per annum to 3.20% per annum.</p>	<p><b>Investment fees</b></p> <ul style="list-style-type: none"> <li>• Fees taken are generally reflected in the unit prices of the managed investments in your profile.</li> <li>• These fees are generally deducted by each investment manager from their managed investment, usually on a monthly basis.</li> <li>• These fees are based on the value of the managed investments in your account.</li> </ul>
<b>Additional Service Fees</b>		
<p><b>Investment switching fee<sup>4</sup></b> – Nil</p> <p>The fee for changing managed investment options.</p>		Not applicable

1. We pay an amount equal to this fee to your financial planner for advice given to you about this product. See 'Adviser remuneration' on page 44.

2. These fees include an amount payable to your financial planner for advice given to you about this product. See 'Adviser remuneration' on page 44.

3. Through Family Group Linking, you may be able to receive a reduction in Administration fees, Expense recovery and other costs. See page 46 for information on Family group linking fee reduction. We reserve the right to reduce some of the Management Costs for certain large investors.

4. See 'Buy/Sell differential' on page 45 for information on the costs charged by investment managers when managed investments are bought and sold. While there are no fees associated with switching, a cost associated with the buy/sell differential may apply.

5. A Performance fee may apply. See 'Performance fees' on page 45.

## Example of annual fees and other costs

The table below gives an example of how fees and other costs in the Balanced superannuation investment option for this product can affect your superannuation investment over a one year period. You should use this table to compare this product with other superannuation products.

Example – Balanced superannuation investment option <sup>1</sup>	Balance of \$50,000 with total contributions of \$5,000 during year <sup>2,3</sup>	
Contribution fee	0% - 4.10%	For every \$5,000 you put you in will be charged between \$0 and \$205.00
Plus management costs	2.5923%	And, for the first \$50,000 you have in your account you will be charged \$1,296.15 <sup>1,4,5</sup>
Equals cost of account		If you put in \$5,000 during a year and your balance was \$50,000, then you will be charged fees of:  <b>\$1,296.15 to \$1,501.15<sup>6</sup></b>  What it costs you will depend on the investment options you choose and the fees you negotiate with your financial planner

- As at 30 April 2007, this is the balanced investment option which has the highest amount of funds in Managed Profiles. The balanced investment option is the investment option with the closest weighting to growth assets of 70% and defensive assets of 30%. The investment fee for the balanced investment options in this example is 0.86%.
- The contribution of \$5,000 is assumed to be deposited to your account at the end of the year.
- As additional contributions cannot be made to the pension account, the additional contribution of \$5,000 does not apply to the pension account. However, a contribution fee may apply on your initial and only contribution to a pension account.
- Note that as your account balance increases, the total management costs you pay as a percentage of your account balance will decrease due to the tiered administration fee structure. Administration fees as a percentage of your account balance will decrease as your account balance increases, as shown in the administration fee scale in the table on page 42.
- Management costs include the administration fee, standard monthly adviser remuneration and trustee fee.
- Additional fees may apply.

## Additional explanation of fees and other costs

### Adviser remuneration

You and your financial planner must agree on the adviser remuneration that your financial planner is entitled to receive.

### Contribution fee

Our fee structure provides you and your financial planner with flexibility when determining the contribution fee that will apply to deposits to your account. If your financial planner agrees to rebate part, or all, of their contribution fee remuneration, this will reduce the contribution fee you pay accordingly. Contribution fees can also be payable on transfers from super to pension.

Please note the whole of the contribution fee is payable to your financial planner.

However, if you do not have a financial planner, the amount of the fee is not negotiable and the maximum fee (4.10%) is payable by you and retained by us.

### Adviser Service Revenue (ASR)

You may agree that your financial planner should receive either standard ASR or non-standard ASR (as explained below).

#### Standard ASR

Account balance	% fee per annum
First \$250,000	0.5125% per annum
Next \$250,000	0.3075% per annum
Next \$500,000	0.2050% per annum
\$1,000,000 and above	0.1025% per annum

#### Non-standard ASR (Agreed ASR)

If your financial planner agrees with you to receive more (or less) than the standard ASR, the ASR can be increased (or rebated) accordingly. You can choose to vary the remuneration paid to your financial planner in one of two ways (payable monthly from your cash balance):

- replace the standard ASR with a specific flat percentage per annum of your total account balance; or
- replace the standard ASR with a flat dollar amount which you can agree to increase annually in line with the Consumer Price Index

Where a financial planner establishes family group linking for you (as explained on page 46) and receives a standard ASR, this will be reduced in proportion to the reduction in the administration fee on each linked account. Where you have agreed to vary the remuneration paid to your financial planner, there will be no reduction in adviser remuneration because of family group linking.

### Fee discounts for employer groups

Registered employer groups can qualify for a group discount on the combined administration fee and standard ASR.

A discount will apply to your account, as set out in the following table, depending on the monthly total value of all employee accounts in the employer group that your account is linked to. The discount applies to the administration fee and standard ASR. The discount does not apply to the Agreed ASR, the expense recovery fee (if applicable), the trustee fee, any investment fees, or any insurance premiums. The discount will not reduce the charges below any minimums.

### Registered employer group discount for combined administration fee and standard ASR

Total value of Employer Group Accounts	Discount for all employees in the Group
Up to \$500,000	0%
\$500,001 to \$1,000,000	5%
\$1,000,001 to \$5,000,000	15%
\$5,000,001 to \$10,000,000	20%
\$10,000,001 to \$20,000,000	25%
\$20,000,001 to \$30,000,000	30%
Over \$30,000,000	35%

### Investment fees

You may review the investment fees applying to your account at any time by logging on to Investor *Online* at [www.investoronline.info](http://www.investoronline.info) or see the PDS PART 2 – Investment Selection.

### Fund manager payments

Hillross Financial (and other members of the AMP Group) may receive payments of up to 0.30% per annum (plus GST) from investment managers, for amounts invested in particular investment options offered by an investment manager within the *PortfolioCare Super/Pension Service*. Any amount received may be based on amounts invested with an investment manager or other factors. These payments may change from time to time and are not an additional charge to you.

### Performance fees

Some of the investment managers of the managed investments available through your account may be entitled to performance fees in addition to the investment fees they receive. Performance fees, if applicable, will increase the management cost for a managed investment option. Please see the relevant managed investment's PDS or other disclosure document for any performance fee information. You can obtain a copy of these PDSs free of charge and on request from your financial planner or us.

### Cash balance

Should your cash balance become negative at any time, we'll charge interest on the negative amount at the same rate as interest paid on positive cash balances. See page 19 of the PDS for more information.

The events that may cause your cash balance to become negative include, a request to change your investment profile (as we buy and sell investments at the same time), switching and certain other payments that are made from your cash balance such as fees and taxes.

### Share brokerage

A brokerage fee of \$20.50 is charged per trade from your account. This fee is an additional fee to you. This fee can be varied at any time by the broker without notice.

### Buy/Sell differential

The buy/sell differential typically ranges from 0.00% to 2.20%, but can be higher. This cost is an additional cost to you.

When units in a managed investment are bought and sold, transaction and brokerage costs are incurred. These costs are applied to those investors who buy and sell units in particular managed investments and this is done through the use of two different unit prices – a buy price and a sell price. The difference between the buy price and sell price takes into account these costs and is called the buy/sell differential and, as stated above, can range from 0.00% (that is, no buy/sell differential) to 2.20%.

For example, if you wanted to invest \$10,000 in a managed investment and the buy price was \$1.00 per unit, you would receive 10,000 units. If you subsequently sold all of the units on the same day, the units would be sold at the sell price. If the sell price was \$0.995 per unit (a 0.50% buy/sell differential applies), you would only receive \$9,950 for the sale of those 10,000 units.

## Insurance premiums

If you have insurance cover through your account, the premiums payable will be deducted monthly from your cash balance. If there are insufficient funds in your cash balance to pay these premiums, your cash balance will be taken into negative to fund the premium payment, and your managed investments will be sold in proportion to their current value to restore the cash balance to its required level. If the balance in your account is insufficient to cover the premium, you'll need to make a deposit to your account or your cover will lapse. Insurance costs are set out in the separate PDS for InsuranceCare.

## Super and Family Law – Super Splitting

We do not currently charge fees for 'splitting' super accounts, providing information or meeting other Family Law Act requirements (see page 49). However, we may review this policy in the future and reserve the right to do so. If we decide to charge a fee, we'll give you 30 days' advance notice in writing.

## Splitting your contributions with your spouse

Superannuation contributions can be split with your spouse in certain circumstances (see page 26). We do not currently propose to charge fees for splitting contributions. However, we may review this policy in the future and reserve the right to do so. If we decide to charge a fee, we'll give you 30 days' advance notice in writing.

## Protection of small accounts (super service only)

Government regulations limit the amount of fees that can be deducted from your benefits if the value of your account is less than \$1,000 and includes, or has included, SG or award contributions from your employer. Any required refund of fees will be made after 30 June each year.

In addition, we review your account balance twice monthly, at which time, if the balance of your account is less than \$2,000, contribution fees charged since the last review will be refunded.

Also, if the value of your account is less than \$1,200 at the end of the month, we'll not pay any remuneration to your financial planner and the amount of the remuneration that would otherwise have been paid will be retained by us.

## Privacy information requests

You may request access at any time to personal information held by us about you (see page 51). We do not charge a fee for an access request, but we may charge you our reasonable costs of processing your request. We may review this policy in the future and reserve the right to do so. If we decide to charge a fee in addition to our processing costs, we'll give you 30 days' advance notice in writing.

## Family group linking fee reduction

Through family group linking, you may be able to receive a reduction in the administration fee. This facility provides an opportunity for investors to be recognised and rewarded for consolidating their investments with us.

Up to four accounts in the PortfolioCare Super/Pension and Investment Service may be linked together. You can link your account with:

- other accounts that you hold
- accounts held by your immediate family (your spouse, parents, children, brother or sister)
- accounts that you or your immediate family members may have an interest in as beneficiary of a trust or member of a self managed super fund
- accounts that you or your immediate family members hold as trustee or indirectly through a holding company.

Once accounts are linked, the administration fee and standard ASR are calculated on the total combined balance of the linked accounts.

The difference between the administration fee and standard ASR that would apply to the total combined balance, and the total of those fees applied to each individual account is then allocated proportionately to each account as a reduction in those fees. Therefore, the fee reduction for each linked account will vary depending on its balance and the balances of all linked accounts.

Minimum administration fees continue to apply to linked accounts. To participate in family group linking, you and any other eligible family members must read and complete an application available from your financial planner who must submit the application to us online using adviserNET.

## Variation of fees and other costs

We're entitled to charge the following maximum fees:

- Contribution fee – 6.1500%
- Administration fee – 2.3575%
- Standard ASR – 0.5125% (there is no maximum for agreed ASR)
- Trustee fee – 0.1025%
- Expense recovery – all authorised expenses including registry costs, audit fees, the cost of reports, government duties, various other disbursements and net GST expense
- Withdrawal fee – nil
- Switching fee – nil

Our ability to charge fees and costs, including both maximum amounts and the introduction of new fees and other costs, is not restricted under the Trust Deed. You'll receive at least 30 days' written notice of any proposal by us to introduce new fees and other costs or to increase our current fees and other costs.

We reserve the right to introduce or vary fees or costs without your consent.

Investment fees may be varied at any time by an investment manager, without notice to you. Please see the PDS PART 2 – Investment Selection for the full list of investment fees.

Details of current fees and costs, including changes to underlying managed investment fees and costs, are available through Investor Online at [www.investoronline.info](http://www.investoronline.info) (see above 'Keeping you informed – Electronic reporting' on page 36 of this PDS for more information about electronic notification).

You should refer to the current investment fees applying to your account which are available at any time by logging on to Investor Online at [www.investoronline.info](http://www.investoronline.info) and referring to the PDS PART 2 – Investment Selection and any related updating information that will be applicable to your investment in PortfolioCare Super/Pension before making an investment decision.

#### **Service fee**

We may receive a service fee of up to 1.1% (including GST) per annum from St. George Bank Limited or other providers of cash products. This fee may be received on some or all of the cash products held through your account and is for the introduction of your banking business and for performing client service activities and transaction reporting. This service fee is calculated as a percentage of the daily balance of the relevant cash products. It's not an additional charge to you.

#### **Fee payments**

Hillross Financial and other members of the AMP Group are entitled to 100% of the management costs that we receive from you (see page 42). We're entitled to a fee from AMP Group companies for the administration services we provide. This is not an additional cost to you.

#### **Disclosure of fees, costs and benefits by your financial planner**

Your financial planner must disclose to you any benefits they receive in relation to your investment, including all fees and costs that you have negotiated with them. Please see your financial planner's Financial Services Guide and/or Statement of Advice for further information on these benefits.

#### **Alternative forms of remuneration register**

We're required to comply with the Investment and Financial Services Association Code of Practice on Alternative Forms of Remuneration ('the Code') in the wealth management industry. The Code aims to eradicate any practises that may influence product providers and financial planners to act outside of your best interests.

We're required by the Code to maintain a register to record any material forms of alternative remuneration (being \$300 per item or more) which are paid and received by us. Registers are required to be maintained by fund managers, platform providers, representatives and licensees.

Our register is publicly available for inspection by you and a copy of the register can be requested by contacting us on 1800 646 234.

## Other information

### Cooling-off period

#### Super Service – Personal Accounts and Pension Service only

If you change your mind about investing in the account, you may redeem your investment from the fund by either, having your money paid to a complying superannuation fund, or have the money paid directly back to you, depending on the benefit category of your investment (see 'Accessing your money' on page 30 of the PDS for more information). This right can be exercised within 14 days after confirmation of your investment or 14 days after the fifth business day after the money has been invested, whichever is earlier. This cooling-off period only applies to the first contribution made into your account. If your money is required to be paid to another superannuation fund, or you wish to have the money paid to another superannuation fund, you must nominate that fund to us. You must make such a nomination to us within one month of your refund request.

You may exercise your cooling-off rights by notifying us in writing within the cooling-off period. You cannot exercise your cooling-off rights in respect of a deposit after you've exercised any other rights or powers you have in respect of that deposit.

The amount received will reflect any market movements (up or down) in the value of the investment in your account. We may also deduct any taxes, reasonable transaction and administration costs, and, in the case of the Pension Services, any pension payments which have already been made. As a result, the amount redeemed may be less than your original investment. The sale of any investments required to affect the refund may also result in the realisation of a taxable capital gain.

If you do not advise us of the complying superannuation fund, retirement savings account or approved deposit fund you would like your contribution to be rolled over to, we'll rollover your contribution to the Advance RSA (as described in the 'Eligible Rollover Fund' section opposite).

#### Super Service – Employee Accounts only

If you're a member of an employer group and the first contribution made to your account (whether by you or your employer) is the first contribution to any account of an employee in the employer group, your employer has 19 days from the date of that contribution to ask that the contribution be refunded. You do not have any right to cool-off.

Your employer may exercise their cooling-off rights by notifying the Trustee in writing within the 19 day period. If the contribution was made by your employer, its contribution will be paid to a superannuation fund, approved deposit fund or retirement savings

account nominated by the employer. The employer must make such nomination to us within one month of its refund request. If the contribution was made by you, it will be paid to another superannuation fund, retirement savings account or approved deposit fund as directed by you. If no direction is given, your benefit may be transferred to the Super Service – Personal Account (see page 6 of the PDS) or the Advance RSA. See the 'Eligible Rollover Fund' section below for more information.

The amount returned will reflect any market movements, up or down, in the value of the investments in your account. The Trustee may also deduct taxes, and reasonable transaction and administration costs. As a result, the amount returned may be less than the amount contributed.

#### Complaints resolution

We've established procedures for dealing with enquiries and complaints that meet the Australian Standard for Complaints Handling.

If you have any enquiries or concerns about the operation or management of your account, you can:

- call PortfolioCare Contact Centre on 1800 646 234
- email [portfoliocare.client.services@asgardwealthsolutions.com.au](mailto:portfoliocare.client.services@asgardwealthsolutions.com.au)
- write to PortfolioCare Contact Centre, PO Box 7229, Cloisters Square, Perth WA 6850.

If you have complained to us about a decision which affects you and your complaint has not been resolved to your satisfaction, you may have a right to lodge a complaint about the decision with the Superannuation Complaints Tribunal. The Tribunal is an independent body set up by the Federal Government to review trustee decisions relating to members (as opposed to trustee decisions relating to the management of the fund as a whole).

You can contact the Superannuation Complaints Tribunal by telephoning 1300 884 114 (for the cost of a local call).

#### Eligible Rollover Fund – Super Service only

The Advance RSA is our nominated Eligible Rollover Fund. We're also trustee of the Advance RSA (RSE registration R1005561). We may transfer your benefits to this fund if the value of your account is less than \$2,000.

You'll receive a PDS for the Advance RSA setting out relevant details in relation to the fund shortly after the time that your benefits are transferred.

The trustee of the Advance RSA is Advance Asset Management Limited ABN 98 002 538 329 ('Advance').

If your benefits are transferred into the Advance RSA, the trustee of the fund must ensure that all benefits are subject to the 'Member Protection Rules' of the superannuation law, irrespective of the size of the benefit. You'll no longer be a member of the PortfolioCare Super Service and no further contributions may be made to your account.

You'll also no longer receive regular reports from us and any insurance cover you may have held through the Super Service will cease.

**For further information contact:**

Advance Retirement Savings Account  
GPO Box B87  
Perth WA 6838  
Telephone: 1800 819 935

**Disclosure documents for underlying managed investments**

If we become aware that an interest in an underlying managed investment held by you is affected by a materially adverse change or a significant adverse event and it's something that would be required to be specified in a PDS for the managed investment, we'll give you (or you'll have access through Investor *Online* to) an updated PDS or other disclosure document for the managed investment. See 'Keeping you informed – Electronic reporting' on page 36 for more information about electronic notification. Where this occurs, you'll be able to select a new investment option.

The purchase of managed investments may occur without your having been given the current PDS, disclosure document or supplemental disclosure document for those managed investments (the 'missing documents') if you give instructions to us to acquire an interest in the managed investments immediately or by a specified time. In this situation, the relevant missing document must be provided to you as soon as practical and in any event by the fifth day after the purchase was made.

Please note:

- *the purchase of managed investments will continue to be made under the arrangement until instructions are given to us to the contrary, or the arrangement is terminated*
- *we may (but we're not obliged to) cease to act on any instructions, including under the auto-rebalancing facility or regular deposit plan, if we're not reasonably satisfied that the relevant information has been provided or made available to you prior to investing.*

**Super and Family Law – super splitting**

Superannuation can be divided or 'split' between spouses in the event of marriage breakdown, by agreement or by court order. All are binding on us as Trustee.

We may be required under the Family Law Act to provide certain information about your super benefits to 'eligible' persons (as defined in the Family Law Act). This includes your spouse. The Family Law Act requires us to provide information to an 'eligible person' without notifying the relevant member that the request for information has been made. We're also prohibited from providing either the member or non-member spouse's address details to the other party.

As the Family Law Act provisions regarding the splitting of superannuation benefits are highly complex, we recommend you seek financial and legal advice with respect to your own particular circumstances.

**About the Trust Deed**

The operation of your account is governed by the Retirement Plan – Trust Deed dated 13 November 1995, as amended.

The Trust Deed sets out rules on the administration and operation of the account. These rules include:

- *the Trustee's powers and duties*
- *the benefits you're entitled to as a consequence of becoming a member of the account*
- *how the Trustee may be removed or replaced*
- *how your money may be invested*
- *the maximum fees that we may charge*
- *how the Trust Deed can be amended – under superannuation law, no amendment can be made which will result in a decrease in your accrued benefits.*

If you would like a copy of the Trust Deed, please call the PortfolioCare Contact Centre, who will provide you with a copy, free of charge.

# PortfolioCare

## **Asgard and Hillross Financial**

Hillross Financial has entered into an agreement with Asgard Capital Management Limited relating to the establishment and administration of the *PortfolioCare* Super/Pension Service.

Under this agreement, Hillross Financial and certain other members of the AMP Group may request Asgard to retire as the Trustee of the *PortfolioCare* Super/Pension Service and Asgard must do all things reasonably required by the requesting party to facilitate the appointment of a person nominated by the requesting party as its replacement.

You'll be notified if Asgard is requested to retire as the Trustee. If it retires, Asgard will be released from any future obligations in relation to the *PortfolioCare* Super/Pension Service.

The replacement trustee will agree to be subject to all duties and obligations of the trustee in relation to investors in the *PortfolioCare* Super/Pension Service.

## **Distributors**

Hillross Financial is one of the main distributors of the Super/Pension Service. AMP Financial Planning is the other main distributor of the *PortfolioCare* Super/Pension Service.

Your financial planner is integral to the operation of your account. If you change your financial planner you must notify us immediately.

# Privacy statement

## Your privacy is important to the Trustee

Information that the Trustee has and collects about you will be used to administer your membership in the Super Service, Allocated Pension Service or Term Allocated Pension Service and your relationship with your financial planner as it relates to the Super Service, Allocated Pension Service and Term Allocated Pension Service. You need not give the Trustee any personal information requested in the application or any other document or communication relating to the Super Service, Allocated Pension Service or Term Allocated Pension Service. However, we need this information to establish and manage the accounts. If you choose not to provide this information, the Trustee may not be able to process the application or other document, or provide you with the appropriate level of service.

Under the National Privacy Principles, you may request access to personal information about you held by the Trustee and you may let the Trustee know if you think any of it is incorrect, incomplete or out of date. There are some limited situations that are set out in the National Privacy Principles, where you do not have this right. The Trustee may charge you its reasonable costs of processing your access requests.

The Trustee usually discloses your personal information to:

- any company within the AMP Group (of which Hillross Financial Services Limited ("Hillross Financial") is a part). This information may be used to provide you with ongoing information about the range of financial services that may be useful for your financial needs. These may include investment, retirement, financial planning, banking, credit, life and general insurance products and enhanced customer services that may be made available by companies within the AMP Group or by your financial planner;
- your employer and/or the financial planner responsible for the employer group – if you're part of an employer group;
- your financial planner or broker and their representatives;
- external service suppliers who supply administrative, financial or other services to assist the Trustee or any companies in the AMP Group in providing financial services (for example, the Insurer, if you have insurance cover, investment managers of products you select, any financial institutions you nominate, mailhouses contracted to mail reports and information to you in relation to your investment and archive companies);
- a particular agency, body or person if required by law
- to anyone acting on your behalf, including your financial planner or broker, their office and financial services licence holder. We may do this by making this information available to them through an

electronic facility or service (operated by us or an external service provider) that they use in the administration of their practice; and

- anyone you authorise.

Under family law legislation, the Trustee may be requested to provide information about your Super Service, Allocated Pension Service or Term Allocated Pension Service Account to your spouse or to another person who intends to enter into an agreement with you about splitting your superannuation interest in the event of separation of marriage. This legislation prevents us from telling you if we receive one of these requests.

Where sensitive information such as information about your health, race, sexual preferences and activities is collected, it will only be used or disclosed for the primary purpose of collection, for example, to assess applications and for directly related purposes. It will not be used or disclosed for any other purpose unless the Trustee has your consent, or as otherwise permitted by the National Privacy Principles. The Trustee may disclose sensitive information of this kind to the parties listed above (who are involved in the primary purpose of collection or directly related secondary purposes) and also to:

- reinsurers of any insurance provider to the Super Service; and
- medical practitioners and any other person the Trustee or insurance provider deems necessary to assist in either the assessment of claims or the resolution of complaints.

The Asgard Wealth Solutions Limited Group's privacy brochure sets out the Trustee's policies on management of personal information. The Trustee is a wholly owned subsidiary of Asgard Wealth Solutions Limited which is in turn, a wholly owned subsidiary of St. George Bank Limited.

Asgard Wealth Solutions Limited's privacy brochure may be obtained by contacting the PortfolioCare Contact Centre or from the website [www.asgard.com.au](http://www.asgard.com.au).

The AMP privacy policy statement sets out the AMP Group's policies on management of personal information. AMP's privacy policy statement may be obtained from the PortfolioCare Contact Centre, AMP, your Hillross Financial Planner, or AMP's website at [www.amp.com.au](http://www.amp.com.au).

## Your authority to us

By signing the application you authorise the Trustee to collect, maintain, use and disclose the personal information provided in the application and other forms relating to your account and in all future communications between you and the Trustee in the manner set out in this privacy statement.

## Investor declarations, conditions and acknowledgments

### By completing and signing the application you:

#### Acknowledge that:

- We'll effect investment transactions, within our capacity to do so, as part of the investment process
- We reserve the right to reject deposits at our discretion
- All withdrawals are subject to any investment managers' withdrawal restrictions
- We do not guarantee the capital amount invested or the performance of the investments which have been selected
- Where your financial planner lodges instructions using adviserNET Online Transactions (Online Transactions):
  - 1) Except to the extent required by law, we make no representations or warranties express or implied that Online Transactions is fault free or as to the continuity, functionality, reliability or efficiency of Online Transactions or the suitability of Online Transactions to you. You agree to your financial planner lodging instructions in this manner at your own risk and solely in reliance on your own judgement and not upon any warranty or representation made by us.
  - 2) Except to the extent required by law, we'll not be liable to you in contract, tort or otherwise (whether negligent or not) and you'll not have any cause of action against or right to claim or recover from us for or concerning any loss or damage of any kind at all (including consequential loss or damage and including but not limited to loss of profits and business interruption) caused directly or arising indirectly out of:
    - a) your financial planner's use of Online Transactions or any part of it;
    - b) any inaccuracy, defect, unintended inclusion, malfunction, default, error, omission, loss, delay or breakdown in Online Transactions;
    - c) any suspension of Online Transactions;
    - d) any delay in the lodgement of or execution of instructions submitted electronically by your financial planner, due to systems faults, communication failures or any other circumstance outside our reasonable control relating to the use of or ability to operate Online Transactions;
    - e) any delay in the execution of instructions arising from us following our standard procedures in the usual course of our business, including, without limitation, ensuring the instructions do not contravene any of our investment or other requirements;
    - f) any breach of the adviserNET Online Transactions Agreement by your financial planner or any error or omission made by your financial planner with respect to the use of Online Transactions, including, but not limited to, the completion of instructions and their submission and the order in which your financial planner submits them;
    - g) the order in which we process instructions submitted by your financial planner;
    - h) the processing of an instruction submitted by your financial planner electronically which contradicts an instruction lodged in paper format with us;
    - i) the fact that information about you on adviserNET is not identified as current;
    - j) your financial planner's failure to comply with reasonable instructions, documented practices relating to the electronic submission of instructions or training material provided by us from time to time;
    - k) the execution of transactions by or involving third parties;
    - l) Online Transactions not functioning in the manner contemplated by your financial planner where the instruction is complex or your account with us is complex;
    - m) us rejecting or returning an instruction;
    - n) any breach by your financial planner of the Corporations Act 2001; or
    - o) any other act, matter, thing or condition beyond our reasonable control relating to the use of or ability to operate Online Transactions.
- There may be changes to the investment options or other changes within PortfolioCare Super/Pension, including the addition, removal or withdrawal of investment options. In the case of significant changes, we will notify you electronically (see 'Keeping you informed – Electronic reporting' on page 36 for more information about electronic notification) or via the financial planner for your account (where it is or may become permissible under Superannuation law).
- At the time further investments are made by us on your behalf into a managed investment in which you already have an investment, you may not have received:
  - the current PDS for the managed investment; or
  - information about material changes and significant events that affect the managed investment (that the responsible entity of the managed investment is required to give a person who acquired an interest in the managed investment directly, unless exceptions apply).

- You've read and understood the 'Privacy statement' on page 51 of this PDS and you consent to the collection, maintenance, use and disclosure of personal information in accordance with the privacy statement. When you provide information about another individual, you declare that the individual has been made aware of that fact and the contents of the privacy statement. You also declare you have the authority of each principal, company officer or partner that you purport to represent.
- If your employer subscribes to Employer Online (for example, to pay contributions) they may lodge certain instructions on your behalf electronically. You agree to your employer lodging instructions in this manner and acknowledge we bear no liability, nor are we in any way responsible for the conduct of your employer. This facility is only provided to your employer on the condition that the information they provide (and payments made) are to give effect to them meeting their superannuation obligations on your behalf. We're not liable for any loss arising from the use of this facility.
- Your rights in relation to your account are governed by the terms of the Trust Deed dated 13 November 1995, as amended from time to time (a copy is available free from us) governing the operation of PortfolioCare Super/Pension, and you agree to be bound by such terms.
- You authorise us to give information relating to your account and investments in your account to your financial planner and acknowledge that your financial planner is your agent for the purpose of receipt of this information.

**Agree to:**

- To provide us with any information it may request which relates to your membership of the account and you further undertake that, should any information you provide change, you'll notify us of this change as soon as reasonably possible.
  - If accessing Investor Online, be bound by the Investor Online terms and conditions, as amended from time to time. You will accept those respective terms and conditions when you use the service.
  - That changes to fees and costs, including fees and costs for underlying managed investments, may be accessed by you through Investor Online and that you should only make an investment decision after accessing that information.
  - That it's a condition of your participation in the PortfolioCare Super/Pension Service, including our acceptance of contributions or instructions by or for you relating to your participation in the PortfolioCare Super/Pension Service, that;
    - we may rely on information ('Information') given to us by or for you, including information in relationship to your contributions or your TFN number;
    - we are not required to inform you of your capacity to contribute to the PortfolioCare Super/Pension Service or the consequences (including adverse consequences) to you, if you:
    - make or do not make contributions to the PortfolioCare Super/Pension Service;
    - do not provide information; or
    - provide incomplete information; and
    - you comply with any other conditions which are notified to you by us which we reasonably believe are necessary or desirable for compliance with the new tax laws (super simplification tax changes).
- Confirm that:**
- If you're making a deposit to your account in the Super Service, including a deposit to be converted into a rollover and deposited into an account, you:
    - are under age 65
    - have reached age 65 but are not age 75 and are gainfully employed for at least 40 hours in any consecutive thirty day period during the year in which the contribution is made.
  - If an eligible spouse contribution has been made to your account, you're either in a de facto relationship with your spouse or legally married and living together on a bona fide domestic basis and your spouse is not entitled to a tax deduction for the contribution.
  - You agree to be bound by the provisions of the Trust Deed dated 13 November 1995, as amended from time to time (a copy is available free from us) governing the operation of the PortfolioCare Super Service, PortfolioCare Allocated Pension Service and PortfolioCare Term Allocated Pension Service and acknowledge that the terms and conditions set out in the Trust Deed will take precedence over any statement made in this PDS.

## Tax file numbers

We're required to provide you with the following information before you supply your TFN to the trustee of your superannuation fund or scheme. Your TFN is confidential and you should be aware of the following details before you decide to provide it:

- We can collect your TFN under the Superannuation Industry (Supervision) Act 1993
- If you do provide your TFN to us, it will only be used for legal purposes. This includes finding or identifying your superannuation benefits where other information is insufficient, calculating tax on any rollover/directed termination payment you may be entitled to, and providing information to the Commissioner of Taxation. These purposes may change in the future. We may use your TFN and other relevant information to undertake searches of the lost members register and other records held by the ATO and obtain information about superannuation benefits you may have with other superannuation providers.
- It is not an offence if you choose not to quote your TFN. However, if you do not provide us with your TFN, either now or later, you may pay more tax on your benefits than you have to. You may also pay the highest marginal tax rate on employer contributions and the taxable component of rollovers. You will also not be able to make personal contributions to your account. It may also be more difficult to locate or amalgamate your superannuation benefits in the future to pay you any benefits you're entitled to. These consequences may change in the future. Where the contribution has been made in respect of insurance cover, and we're obliged to return the contribution, then your insurance cover will automatically lapse without further notification to you.
- If you supply us with your TFN, we may provide it to the trustee of another superannuation fund or to a retirement savings account provider, where that trustee or retirement savings account provider is to receive your transferred benefits in the future. We will not pass your TFN to such a trustee or retirement savings account provider if you tell us in writing that you don't want us to. We may also give your TFN to the Commissioner of Taxation. Otherwise your TFN will be treated as confidential.

# Employer declarations, conditions and acknowledgments for Super Service – Employee Accounts

## By completing and signing the employer application the employer:

### Acknowledges that:

- A condition of their employees joining is that they make contributions to their accounts. However, the Trustee will not enquire about, or attempt to collect or recover any unpaid contributions.
- They may have an obligation to establish a Policy Committee. (To obtain a copy of the Trustee's Policy Committee Guidelines contact your financial planner).
- They've read and understood the 'Privacy statement' on page 51 of this PDS and they consent to the collection, maintenance, use and disclosure of personal information in accordance with the privacy statement. When they provide information about another individual, they declare that the individual has been made aware of that fact and the contents of the privacy statement. They also declare they have the authority of each principal, company officer or partner that you purport to represent.
- Where they enrol employees using the bulk member application, their accounts will be invested according to the standard investment default, which is the Experts' Choice Balanced Fund.

### Agrees:

- If accessing Employer Online, to be bound by the Employer Online terms and conditions. They will accept those terms and conditions when they use this service for the first time.
- To be bound by the provisions of the Trust Deed dated 13 November 1995 as amended from time to time (a copy of which is available free from our Contact Centre), governing the operation of the Super Service.

### Undertakes to:

- Provide the Trustee with any information which relates to their employees' work status and further undertakes that should any information they provide change, they will notify the Trustee of such a change.
- Provide the Trustee with all relevant information requested for insurance purposes for all employees and further undertakes that should any information they provide change, they will notify the Trustee of such a change as soon as reasonably possible.

## Direct debit request service agreement

Asgard Capital Management Ltd ABN 92 009 279 592 ('we' or 'us'), User ID:057509 Level 38, Central Park, 152 St George's Terrace, Perth, WA 6000. You have entered or are about to enter into an arrangement under which you make payments to us. You want to make those payments by use of the Direct Debit System (DDS). This agreement sets out the terms on which we accept and act under a Direct Debit Request (DDR) you give us to debit amounts from your account under the DDS. It is additional to the arrangement under which you make payments to us. Ensure you keep a copy of this agreement as it sets out certain rights you have against us and certain obligations you have to us due to giving us your DDR.

### When we are bound by this agreement

1. We agree to be bound by this agreement when we receive your DDR complete with the particulars we need to draw an amount under it.

### What we agree to and what we can do

2. We only draw money out of your account in accordance with the terms of your DDR.
3. We do not give you a statement of the amounts we draw under your DDR.
4. On giving you at least 14 days notice, we may: change our procedures in this agreement; change the terms of your DDR; or cancel your DDR.
5. You may ask us to: alter the terms of the DDR; defer a payment to be made under your DDR; stop a drawing under your DDR; or cancel your DDR by emailing [portfoliocare.client.services@asgardwealthsolutions.com.au](mailto:portfoliocare.client.services@asgardwealthsolutions.com.au) or writing to the PortfolioCare Contact Centre, PO Box 7229, Cloisters Square, Perth WA 6850.
6. You can dispute any amount we draw under your DDR by calling the PortfolioCare Contact Centre on 1800 646 234; or emailing [portfoliocare.client.services@asgardwealthsolutions.com.au](mailto:portfoliocare.client.services@asgardwealthsolutions.com.au) or writing to the PortfolioCare Contact Centre, PO Box 7229, Cloisters Square, Perth WA 6850.
7. We deal with any disputes under Clause 6 of this agreement as follows. We and our bank review our respective records. If necessary we contact your financial institution to review its records. We advise you and your financial planner in writing within 2 to 4 weeks, depending on the nature and extent of the dispute, and the measures taken to resolve it.
8. If the day on which you must make any payments to us is not a business day, we'll draw on your account under your DDR on the first business day following that day.

9. If your financial institution rejects any of our attempts to draw an amount in accordance with your DDR, we contact you and your financial planner in writing. After 3 consecutive rejections we advise you and your financial planner in writing that you can no longer make payments by direct debit.
10. We will not disclose to any person any information you give us on your DDR, which is not generally available, unless: you dispute any amount we draw under your DDR and we need to disclose any information relating to your DDR or to any amount we draw under it to the financial institution at which your account is held or the financial institution which sponsors our use of the DDS or both of them; you consent to that disclosure; or we are required to disclose that information by law.

### What you should consider

11. Not all accounts held with a financial institution are available to be drawn on under the DDS.
12. Before you complete your DDR, it is best to check account details against a recent statement from your financial institution to ensure the details on your DDR are completed correctly.
13. If you're uncertain when your financial institution processes an amount we draw under your DDR on a day, which is not a business day, enquire with your financial institution.
14. It's your responsibility to ensure there are sufficient clear funds available in your account, by the due date on which we draw any amount under your DDR, to enable us to obtain payment in accordance with your DDR.
15. We request you to direct all requests to stop or cancel your DDR to us initially or your financial institution and all enquiries relating to any dispute under Clause 6 of this agreement to us initially or your financial institution.

# How to proceed – Super Service

If you would like to invest in the *PortfolioCare* Super Service you need to complete each relevant section of the application.

## 1. Type of account

Please indicate whether you are applying for a Super Service – Personal Account or a Super Service – Employee Account

## 2. Existing account details

If you have an existing *PortfolioCare* account that is in exactly the same name as this account, complete this section. If you complete this section, your existing account details will be applied to your new account, and you don't need to complete section 3, 'New account details'.

## 3. New account details

Provide all details requested, unless you have completed section 2.

## 4. Tax file number

Provide your tax file number. For further information refer to page 54.

## 5. Residency details

Provide all residency details. If you're not an Australian resident for tax purposes you must state your country of residency.

## 6. Employment details

Provide all details requested.

## 7. Investment profile selection

Indicate whether you want to establish an investment profile and/or allocate any funds into the Share Trading Account.

Complete a PDS PART 2 – Investment Selection to establish your investment profile. If we do not receive a PDS PART 2 – Investment Selection, your funds will remain in your cash balance (apart from any funds you wish to invest in shares).

## 8. Reports and information

Indicate whether your Investor Reports should be sent to you or to your financial planner.

## 9. Adviser Service Revenue

Please indicate the agreed monthly remuneration for servicing your account. For more information about ongoing remuneration please see 'Adviser Service Revenue' on page 44.

## 10. Amount of initial deposit

Where a cheque is enclosed with the application, please note the amount of the cheque.

You can also choose to fund your deposit directly from your financial institution account by completing the direct debit request in the application booklet.

## 11. Initial deposit details

Please indicate whether the deposit is a rollover (directed termination payment, formerly known as an eligible termination payment) and/or contribution. If you're making a contribution, please note the amount applicable for each type of contribution.

Specify the contribution/upfront deposit fee (before GST) to apply to your rollover and/or contribution.

## 12. Regular deposit plan

If you wish to make regular direct debit deposits from your nominated financial institution, please complete this section. You must specify the amount you wish to deposit and the frequency of the required deposit. The minimum deposit is \$100. Also specify the upfront deposit fee (before GST) to apply to your regular deposit plan deposits.

You must also complete the direct debit request in the application booklet and forward the original with your application.

## 13. Other deposits

Nominate the contribution/upfront deposit fee (before GST) to apply to future deposits.

If you want an alternative fee to apply to a specific future deposit, then you can specify the alternative fee at the time the deposit is made.

## 14. Nominated beneficiaries

You can nominate a beneficiary for your account. The nomination can be either discretionary or binding. See pages 34 and 35 of the PDS for information on the effect of making a nomination. If you would like to make a binding nomination, complete the binding death benefit nomination in the attached application booklet.

## **15. Planner's details**

Provide all details requested.

## **16. Declaration**

Read the 'Investor declarations, conditions and acknowledgments' on pages 52 and 53 of this PDS carefully and sign the application.

Applications may be signed or executed by individuals under Power of Attorney. Where the applicant signs under Power of Attorney, a certified copy of the relevant Power of Attorney must be enclosed with the application. A copy of a relevant Power of Attorney form can be obtained from us.

Your Power of Attorney can be certified by a Justice of the Peace, a Commissioner for Declarations or your solicitor.

Closed to all members

# How to proceed – Pension Service

If you would like to invest in the *PortfolioCare* Pension Service, you need to complete each relevant section of the relevant application.

## 1. Existing account details

If you have an existing *PortfolioCare* account that is in exactly the same name as this account, complete this section. If you complete this section, your existing account details will be applied to your new account, and you don't need to complete section 2, 'New account details'.

## 2. New account details

Provide all details requested, unless you have completed section 1.

## 3. Tax file number

You must complete the tax file number declaration in the application booklet and submit it with your pension application, even if you don't provide your tax file number.

## 4. Residency details

Provide all residency details. If you're not an Australian resident for tax purposes you must state your country of residency.

## 5. Pension eligibility

You must complete this section for preserved benefits to be released. Tick the condition that applies to you.

## 6. Investment profile selection

Indicate whether you want to establish an investment profile and/or allocate any funds into the Share Trading Account.

Complete a PDS PART 2 – Investment Selection to establish your investment profile. If we do not receive a PDS PART 2 – Investment Selection your funds will remain in your cash balance (apart from any funds you wish to invest in shares).

## 7. Reports and information

Indicate whether your Investor Reports should be sent to you or to your financial planner.

## 8. Adviser Service Revenue

Please indicate the agreed monthly remuneration for servicing your account. For more information about ongoing remuneration please see 'Adviser Service Revenue' on page 44.

## 9. Amount of initial deposit

Where a cheque is enclosed with the application, please note the amount of the cheque.

You can also choose to fund your deposit directly from your financial institution account by completing the direct debit request in the application booklet.

## 10. Initial deposit details

Please indicate whether the deposit is a rollover and/or contribution. If you're making a contribution, please note the amount applicable for each type of contribution.

Specify the contribution/upfront deposit fee (before GST) to apply to your rollover and/or contribution.

## 11. Transfer details

Complete these details if you are transferring funds from your existing Super Service Account to this Pension Service Account.

## 12 & 13. Pension details

### Allocated Pension Service

Nominate how much you would like to receive, the frequency of payment and provide details of the account your pension is to be paid into.

### Term Allocated Pension Service

Nominate how much you would like to receive, the term of your pension, frequency of payment and provide details of the account your pension is to be paid into.

*Note: If you are under 60, make sure you complete the tax file number declaration in the application booklet.*

## 14. Nominated asset

If you want to fund your pension payment from one specific managed investment shown on your PDS PART 2 – Investment Selection, state the details here.

## 15. Nominated beneficiaries

You can nominate a beneficiary for your account. See pages 34 and 35 of the PDS for information on the effect of making a nomination. The nomination can be either discretionary or binding.

### Allocated Pension Service

If you would like to make a discretionary nomination, you have the choice of requesting a reversionary pension to be paid to your spouse or child. If you would like to make a binding nomination, complete the binding death benefit nomination in the attached application booklet.

### Term Allocated Pension Service

If you would like to make a discretionary or binding nomination, you have the choice of requesting a reversionary pension to be paid to your spouse or child. If you would like to make a binding nomination for your nominated dependants complete the binding death benefit nomination in the attached application booklet.

## 16. Planner's details

Provide all details requested.

## 17. Declaration

Read the 'Investor declarations, conditions and acknowledgments' on pages 52 and 53 of this PDS carefully and sign the application.

Applications may be signed or executed by individuals under Power of Attorney. Where the applicant signs under Power of Attorney, a certified copy of the relevant Power of Attorney must be enclosed with the application. A copy of a relevant Power of Attorney form can be obtained from us.

Your Power of Attorney can be certified by a Justice of the Peace, a Commissioner for Declarations or your solicitor.



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PortfolioCare Super/Pension Service  
P.O. Box 7229, Cloisters Square,  
Perth WA 6850

Contact Centre

1800 646 234

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