

Choice of super fund Information sheet

When to use this form

Use this form to instruct an employer to pay super contributions into an AMP super account.

If you have any questions about completing this form, please contact us on 131 267.

Note: To find out if you can choose your own super fund, or for further information on choosing your choice of super fund, visit ato.gov.au.

Contribution types:

- **Super guarantee (SG) and award**
Contributions an employer pays to comply with an Award or Industrial Arrangement.
- **Salary sacrifice and additional employer**
Contributions paid from an employee's pre-tax salary, and any contributions an employer wants to make for an employee in addition to SG, Award/Industrial Arrangement and salary sacrifice contributions.
- **Member**
Contributions paid from an employee's after-tax income.

Employees – what you need to do

1. Complete the enclosed **choice of super fund** form.
2. Provide your employer with the completed **choice of super fund** form, along with this information sheet.
3. To ensure your super contributions are being paid into your account by your employer or to check your contributions/account details—simply log in to your account at amp.com.au today.

Note: It may take up to four months for your employer to pay your first contribution into your nominated super account.

Employers – what you need to do

You have received this form because your employee has chosen to have their super contributions paid to an AMP complying super fund.

Chosen fund payment methods

Under SuperStream, you need to pay super contributions using an industry approved electronic payment method and include the relevant data with your payment. For more information go to ato.gov.au/super/superstream.

Employers can use the following payment methods to make contributions to their employee's super account:

- Small Business Superannuation Clearing House
- Payroll provider or clearing house

To make contributions to an AMP super fund, refer to the **employer payment instructions** in section 5 of the enclosed **choice of super fund** form.

This page has been left blank intentionally.

Choice of super fund

Complete this form if you want your employer to pay your super contributions into your AMP super account.

Important: The employee is to complete this form and hand it to their employer after completion.

Please print in CAPITAL LETTERS and place a cross in any applicable boxes.

1. Member details

Surname

Given name(s)

Tax File Number (TFN)

! Under the *Superannuation Industry (Supervision) Act 1993*, you are not obliged to disclose your Tax File Number (TFN)—however, there may be tax consequences if you do not provide it.

Employer name

Employer address

Employer phone number

Employer contact name

2. Chosen super fund details

I request that all future super contributions be paid to:

Product name

SignatureSuper®

Fund name

AMP Super Fund

Fund address

PO Box 300

Parramatta, NSW, 2124

Member account number

Member account name

Australian Business Number (ABN)

78 421 957 449

2. Chosen super fund details continued

Unique Superannuation Identifier (USI)

A	M	P	0	1	9	5	A	U											
---	---	---	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--

Fund phone number

131 267

3. Authorisation and signature

I request that all future employer contributions are made to the fund specified in section 2.

I have supplied:

- details of my chosen fund (see section 2)
- the complying fund statement (see section 4)
- a statement that my chosen fund can accept employer contributions (see section 4)
- details of how my employer can make contributions to the fund (see section 5).

Employee name

Employee identification number (if applicable)

Employee signature

Date

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

4. Complying fund statement from the Trustee

Your AMP product is a superannuation product within the AMP Super Fund (ASF) ('the fund'). N.M. Superannuation Pty Ltd (N.M. Super), in its capacity as trustee of the funds certifies that they:

- are complying super funds and resident regulated super funds within the meaning of the *Superannuation Industry (Supervision) Act 1993* (SIS)
- are not, and never have been, subject to a direction under section 63 of SIS, and
- will accept contributions from the employer.

N.M. Super has a Registrable Superannuation Entity Licence, RSE Licence No. L0002523.

Issue date: 1 October 2021

Issued by N.M. Superannuation Pty Ltd ABN 31 008 428 322 (trustee), which is part of the AMP group (AMP).

® Registered trademark of AMP Limited ABN 49 079 354 519.

4. Complying fund statement from the Trustee continued

The fund is registered with Australian Prudential Regulation Authority (APRA), RSE Registration No. R1056433.

N.M. Super undertakes to advise each employer sponsor if it becomes aware that any of the funds:

- ceases to be a resident regulated super fund
- becomes subject to a direction under section 63 of the SIS Act.

5. Employer payment instructions



See the enclosed **information sheet** for contribution type descriptions.

Employers can use the following payment methods to make contributions to their employee's AMP super account:

Small Business Superannuation Clearing House

If you have 19 or less employees, you can pay your employee contributions through the Small Business Superannuation Clearing House—a free online clearing house service provided by the Australian Government to assist small businesses in meeting their super guarantee obligations. To login or register visit ato.gov.au/business/super-for-employers/paying-super-contributions/small-business-superannuation-clearing-house/.

Payroll provider or clearing house

You can use a payroll provider or clearing house that offers a SuperStream compliant payment method. Your payroll provider or clearing house can confirm whether they're certified and comply with SuperStream. Alternatively you can refer to the Australian Taxation Office's listing of certified solutions at softwaredevelopers.ato.gov.au/SuperStream-certifiedproductregister.